

BOARD OF MAYOR AND ALDERMEN

May 04, 2021

7:30 p.m.

Mayor Craig called the meeting to order.

Mayor Craig stated due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

The Clerk called the roll.

Present: Aldermen Cavanaugh, Stewart, Long, Roy, Sapienza, O'Neil, Levasseur, Terrio, Barry, Gamache, Hirschmann

Absent: Alderman Shaw

Matthew Normand, City Clerk, stated I would note for the record that Alderman Shaw called and said that she has been in the hospital since Friday recovering from COVID-19. She wanted me to pass that on to the Board.

Mayor Craig stated we wish her the best. There are a few things I would like to mention before we start the meeting. I would ask the Board to have a moment of silence as the City recently lost two dedicated public servants – Bill Cashin, the longest serving alderman who proudly represented Ward 10 on the west side for 32 years and Walter “Wally” Becht who served with the City of Manchester Fire Department for 25 years and was the husband of former Alderman Betsi DeVries.

City Clerk Normand stated we have unofficial results from the special Ward 6 election that took place today. Scott Britton received 489 votes and Sebastian Sharonov received 503 votes. There is a recount period that we have to allow for. The official results will be released tomorrow once we get all of the paperwork from the poll. Providing there is no recount, we can swear Mr. Sharonov in within the two day period allowed for the recount.

Mayor Craig stated congratulations to Aldermen-elect Sharonov. I have a couple of resolutions that I would like to share with the Board as well recognizing registered nurses and Public Works professionals. The first one is:

Whereas Registered Nurses in the United States constitute our nation's largest healthcare profession, and

Whereas the depth and breadth of the registered nursing profession meets the different and emerging healthcare needs of the American population in a wide range of settings, and

Whereas the American Nurses Association as a voice of registered nurses in this country is working to chart a new course for a healthy nation that relies on increasing access to primary health care, and

Whereas professional nursing is an indispensable complement of the safety and quality and care of hospitalized patients, and

Whereas the need for registered nursing services will be greater than ever because of the aging of the American population, the continuing expansion of life sustaining technology and the explosive growth of home healthcare services, and
Whereas the cost effective safe and high quality health care services provided by registered nurses will be an increasingly important component of the United States healthcare delivery system in the future, and

Whereas the American Nurses' Association has declared May as Nurses' Month with the theme "You Make a Difference" a nod to nurse's sheer numbers, their unparalleled impact during the pandemic and an open invitation to thank a nurse for enriching our lives and the world we live in,

NOW, Therefore, I, Joyce Craig, Mayor of Manchester, do hereby proclaim May 2021 to be Nurses' Month in Manchester. I encourage all residents to join me in honoring the registered nurses who care for all of us to celebrate registered nurse's accomplishments and efforts to improve our healthcare system and to show our appreciation for the nation's registered nurses, not just during this month but at every opportunity throughout the year.

Mayor Craig stated the second resolution is:

Whereas Public Works professionals focus on infrastructure, facilities and services that are of vital important to sustainable and resilient communities and to the public health, high quality of life and well-being of the citizens of Manchester, and

Whereas these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals who are engineers, managers and employees at all levels of government and the private sector who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings and other structures and facilities essential for our citizens, and

Whereas it is in the public's interest for the citizens, civic leaders and children in Manchester to gain knowledge of and to maintain and ongoing interest and understanding of the importance of public works and public works programs in their respective communities, and

Whereas the year 2021 marks the 61st Annual National Public Works Week sponsored by the American Public Works Association,

NOW, Therefore, I, Joyce Craig, Mayor of Manchester, do hereby proclaim May 16-22 to be National Public Works Week in Manchester and I encourage all residents to recognize the substantial contributions they make in protecting our national health, safety and quality of life.

4. Presentation of the City's Annual Comprehensive Financial Report (ACFR).
(Note: Submitted under separate cover.)

Sharon Wickens, Finance Officer, stated tonight we have with us Scott McIntire from Melanson Health who is going to give an overview of the City's ACFR.

Scott McIntire, Melanson Health, stated thank you for the invitation to join your meeting and give you a brief walk through of our audit of your financial statements for the fiscal year that ended back in June 30, 2020. I will give you a quick walk through of our audit process and then talk a little bit about the results that are included in your comprehensive annual financial report. Before we dive into the report itself, there are some required communications and when I talk about required communications these are required by the standards that we are required to follow. Generally accepted auditing standards and the generally accepted government auditing standards require certain communications to be made in a generic term to those charged with governance in Manchester and that is your Board. There are three main communications that we are required to make to you folks. One is to give you a basic understanding of how our audit went and I am very pleased to be able to report to the Board tonight that our 2020 audit went well like it has in prior years. What we really mean by that in the most basic terms is when we came in to conduct our procedures, we found the City's books and records to be in good working order – cash receivables, accounts payable, and long-term debt accounts were all reconciled on a regular and timely basis and as a result of that we did not need to propose any significant audit entries in order to make adjustments to your records to report your comprehensive annual financial report in accordance with generally accepted accounting principles (GAAP) for governmental entities in the United States. The second required communication is just to report on any disagreements that may have existed between the City and our firm with respect to how to apply GAAP. Once again this year there were no disagreements in how to apply the accounting standards that are really promulgated by the Governmental Accounting Standards Board. The third and final of the three communications deals with accounting estimates. There are a handful of accounting estimates in your comprehensive annual financial report, the largest of which are your estimated liabilities for your net pension liability and your net OPEB liability. Both of those liabilities are actuarially determined. There are science standards behind the accumulation of the data and the analysis and assumptions that go into those liabilities but nonetheless they are still accounting estimates and it is important to point them out.

We will talk very quickly about those two liabilities on a key page in your financial statements but it is not my intention tonight to go into those two liabilities to any significant degree unless there are questions. That being said, I saw one person hold up a hard copy of the ACFR and some of you may also have a .pdf version of it. I am going to refer to a couple of pages and in most cases I plan to reference the print page of the document as well as the .pdf page. I would ask you to turn your attention to page 13 of the printed document or page 21 of the .pdf document. This is the starting point of our opinion and it goes on for three pages. Essentially everything else in this document, except for pages 13-15 belong to the City of Manchester. They come from the underlying accounting records – your general ledger and supporting schedules associated with your general ledger. What this opinion says is that after applying all of the appropriate auditing standards, in our opinion your financial statements are reported in accordance with GAAP for governmental entities in the United States. That is otherwise none as a clean or non-modified opinion. There are no surprises here. It is the same opinion that the City has received for years but nonetheless it is probably one of the highlights of the audit. Any organization that reports a clean audit opinion is something to be very proud of. If I could now ask you to turn your attention over to page 29 of the print document and page 37 of the .pdf, I am going to spend a couple of minutes on this page. In general, your ACFR includes both some long-term prospective financial statements and short-term. The page we are looking at now is considered a long-term balance sheet. The one thing I want to point out on this page is in that first column of numbers in the middle you have some non-current liabilities. More specifically you have your net pension liability and your net OPEB liability. In the first column of numbers, net pension liability is about \$208 million and the net OPEB liability is just under \$48 million. Those are very similar to the liabilities that existed a year ago and that is good news when they don't increase. It is important to point these out. There are funding schedules associated with the Manchester Employees Contributory Retirement System as well as the NH Retirement System so it is not as if there is not action being taken with the pension liability but nonetheless the conversation about any governmental financial statement these days

when the pension liability and OPEB liability are not pointed out...we don't think we would be doing our job well if we didn't just point those out to readers. They are long-term liabilities and they are being funded over time but nonetheless under GAAP on your long-term balance sheet they are present because they report the unfunded liability as of the balance sheet date of June 30, 2020. Again, there are funding schedules that address that over a number of years. If I could turn your attention now to page 32. That is page 40 in the .pdf document. I mentioned the last balance sheet was a long-term perspective balance sheet. This particular page is considered the short-term. It is your general fund. Generally speaking it is the first place that almost all readers of your financial statements will turn. They will turn to the general fund and that is the first column of numbers on page 32 or page 40 and they will focus on the bottom. Once again, that first column of numbers they will focus on the bottom in the fund balance section. You have five different types of fund balance accounts. You have your non-spendable, restricted, committed and assigned. I can go into those in a little bit of detail if the Board would like but really the focus is always on the unassigned fund balance. It really indicates that there are no real constraints on those dollars. As of June 30, 2020, the City of Manchester had a general fund unassigned fund balance of about \$11.3 million or almost \$11.4 million. As a point of reference, that has increased by about \$1.7 million over the prior year. So it increased \$1.7 million from June 30, 2019. Another positive way to look at it and another way a lot of financial institutions and credit rating agencies look at it is they look at that unassigned fund balance as a percent of your total expenditures. For the City of Manchester, that \$11.4 million represents about 7.1% of your fiscal year 2020 expenditures. That percentage is actually up about one full percentage point over the prior year and it represents a strong balance sheet for a city like Manchester. Very quickly if I could turn your attention to page 34 of the hard copy and page 42 of the .pdf, once again the focus is on that first column of numbers – the general fund. This time we are also going to focus on the third number up from the bottom. It is the change in fund balance. That is a change of about \$2.3 million. Essentially what that indicates is that the inflow of dollars exceeded the outflow of dollars on a GAAP basis for the City's

general fund. It is really driven by your budgetary results which were essentially break even. You had some shortfalls on the revenue side and you had some large unspent balances on the appropriations side and some of those expenditures were funded with some prior year reserves which makes the total change in fund balance for the year a positive. It is really a change in fund balance of about \$2.3 million that is driving the increase of \$1.7 million in the unassigned fund balance. The favorable results of operation for FY2020 of \$2.3 million is what drives the increase in that key account balance of your unassigned fund balance. There is a wealth of information in this ACFR. As the name implies, it is incredibly comprehensive. There are disclosures of all your long-term debt activities and disclosures of all the pension plans that employees are part of and the OPEB plans that the City is part of. This report also includes what we refer to as required supplementary information that includes some budget versus actual comparative schedules and some trend information on the funding status of your pension and OPEB liabilities. In the very back of the ACFR are statistical pages. In general those include a 10 year history of revenue and expenditure accounts. It is great information on a historical perspective to see how trends have evolved in the City of Manchester. Without wanting to go through a tremendous amount of pages in the ACFR, I really wanted to focus on the general fund tonight. Again, I think the most important communication that we can make to this Board is to let you know that when we started we found the books and records to be in good working order. Some of this audit no doubt was done remotely and we had some great cooperation both when we were in City Hall and when we were working remotely with the staff throughout the City. I would remiss if I didn't acknowledge that to this Board as well. They were very helpful in getting us what we needed to do the job that we needed to do. With that, I will turn it back over to the Mayor.

Alderman Long stated thank you for the presentation. If I was to compare revenues from FY19 to FY20, would that be on the report page 155? Am I on the right track looking at that page or is there another page that would break it down better?

Mr. McIntire stated I would draw your attention to print page 136 and .pdf page 144. This is not a technical term but I would call it a comparative statement comparing your general fund revenues and expenditures from June 30, 2019 to June 30, 2020. You can see the two columns there.

Alderman Sapienza stated I see on page 24 that the City's net position decreased by \$18.8 million. That is primarily due to parking and the loss of a firetruck and interest payments. It is a decrease of \$18.8 million so that concerns me a little bit. When I look at the explanation that is probably not too concerning. Is that concerning to you as a financial guy?

Mr. McIntire answered it is not overly concerning to me for the reasons you referenced but the other reasons include \$8 million of that is the impact of the changes in your net pension liability and your OPEB liability. So almost a full 1/3 of that in addition to the things you referenced is from the increase in your pension liability and your OPEB liability. That is \$8 million to the expenses that wasn't there in the prior year.

Alderman Sapienza asked and we don't expect that to go away right. Do we expect that to increase? I think we might.

Mr. McIntire responded yes I am pretty confident in saying that those costs are going to increase and I will explain why. I want to make sure I point out that this is the long-term perspective income statement. It is not the general fund statement of revenues. Now getting back to expanding on the fact, and I think you are right alderman, that those costs are not going to decrease I mentioned some of the estimates for the pension liability and OPEB liability are based on certain assumptions. One of those assumptions is an expected discount rate or what the plans expect to earn in investment income. In your financial statements for the fiscal year ended in 2020, in general I think the Manchester

Employees Retirement System used a 7% discount rate but the NH Retirement System used 7.25%. The NH Retirement System has already announced that they are dropping their discount rate to about 6.7%. That is .5% that it is going down. From an accounting standpoint, that is going to increase your pension expense in years forward. That is why I am very confident that you are right that you can expect the pension expense on the accrual basis of accounting to continue to increase.

Mayor Craig stated thank you for the presentation.

CONSENT AGENDA (ITEMS)

Mayor Craig advised if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

Accept BMA Minutes

6. Minutes from the December 1, 2020 Public Participation, BMA and Finance meetings and the December 15, 2020 Public Participation, BMA and Finance meetings.

Approve under supervision of the Department of Highways, subject to funding availability

7. Residential Sidewalk Petitions:
 - 482-484 Central Street
 - 225 Villa Street
 - 7 West Appleton Street
 - 21 Moody Street
 - 129 Anthony Street

REPORTS OF COMMITTEES

COMMITTEE ON ACCOUNTS, ENROLLMENT & REVENUE ADMINISTRATION

8. Advising that the update on the Revolving Loan Fund has been accepted.
(Unanimous vote with the exception of Aldermen O'Neil and Hirschmann who were absent)
9. Advising that the Finance Department reports:
 - Accounts receivable over 90 days
 - Aging report
 - Outstanding receivableshave been accepted.
(Unanimous vote with the exception of Aldermen O'Neil and Hirschmann who were absent)
10. Advising that the City's Monthly Financial Report (unaudited) for the first nine months of fiscal year 2021, submitted by the Finance Director, has been accepted.
(Unanimous vote with the exception of Aldermen O'Neil and Hirschmann who were absent)
11. Recommending that ordinance amendment:
"Amending Chapter 130.13 Camping in Public Places by lowering the maximum fine for unlawful camping in public places."
ought to pass and be enrolled.
(Unanimous vote with the exception of Aldermen O'Neil and Hirschmann who were absent)

COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS

12. Recommending that the recommended changes to the income and asset limits for elderly and disabled tax exemptions for the current tax year be approved.
(Unanimous vote with the exception of Alderman Shaw who was absent)

*HAVING READ THE CONSENT AGENDA, **ALDERMAN O'NEIL** MOVED THAT THE CONSENT AGENDA BE APPROVED. **ALDERMAN CAVANAUGH** DULY SECONDED THE MOTION. MAYOR CRAIG CALLED FOR A VOTE. THE MOTION CARRIED ON A UNANIMOUS ROLL CALL VOTE.*

REGULAR BUSINESS

- 13.** Nomination(s) to be presented by Mayor Craig, if available.

Mayor Craig stated pursuant to Section 3.14 (b) of the City Charter, please find below the following nominations which will layover to the next meeting of the Board.

Board of Registrars

Marc Gagnon as a regular member, term to expire May 1, 2024

Fire Commission

Paul Harrington as a regular member, term to expire May 1, 2024

Planning Board

Molly Lunn Owen as an alternate member, term to expire May 1, 2024

Robb Curry as a regular member, term to expire May 1, 2024

Sean Sargent as a regular member, term to expire May 1, 2024

Zoning Board of Adjustment

Jim Roy as a regular member, term to expire March 1, 2024

Anne Ketterer as an alternate member, term to expire March 1, 2024

Michael Simoneau as a regular member, term to expire March 1, 2024

Central Business Service District

Travis York as a regular member, term to expire May 1, 2024

Peter Macone moving from an alternate to a regular member, term to expire May 1, 2024

Mayor Craig stated I have one more nomination which is Andre Parent for Fire Chief. I will read the letter into the record, which is in your packet.

Dear Honorable Board of Aldermen,

I am pleased to nominate Andre Parent for the position of Fire Chief for the City of Manchester.

Currently serving as Assistant Chief, Andre Parent has the knowledge and experience to lead the men and women of the Manchester Fire Department over the coming years. I am confident, given his proven leadership, interpersonal skills, and work ethic; he will command the Department with distinction.

For 33 years, Assistant Chief Parent has worked on behalf of the City of Manchester at the Fire Department, rising in the ranks from Firefighter, Lieutenant, Captain, District Chief, and now serving as Assistant Chief. In his current role, Assistant Chief Parent oversees the direct supervision of Deputy and District Chiefs, Administration and division supervisors and all fiscal operations of the Department. In addition, he has led the charge on overseeing COVID-19 protocols, union negotiations and has established the Mental Health, Apparatus, Promotional and Ambulance committees within the Manchester Fire Department.

As Chief, his intention is to focus on expanding professional expectations of the Fire Department, encouraging members to seek professional development, formalizing a mental health and wellness program for all members, continuing to provide advanced emergency medical service to our community, continuing to formalize the emergency management program, expanding community engagement and involvement, and to begin a firefighter recruitment program within the City.

Assistant Chief Parent's experience as a leader is apparent to everyone who meets him, and he's received countless accolades from his current and former colleagues speaking to his integrity, accountability and widespread respect from members of the Manchester Fire Department.

I join those individuals in believing Assistant Chief Parent will excel as Fire Chief -- he'll lead by example and ensure the fire department will continue to respond to the needs of our community.

Assistant Chief Parent will officially assume the role of Fire Chief upon confirmation by the Board of Aldermen. Per ordinance, his salary will move to a Grade 29, Step 14 (\$148,425.13). This nomination will lay over to the next meeting of the Board of Mayor and Aldermen on Tuesday, May 16, 2021.

Thank you in advance for your consideration.

Sincerely,

s/Mayor Joyce Craig

14. Confirmation(s) to be presented by Mayor Craig:
Airport Authority
Sharon Carson to succeed herself, term to expire March 1, 2024
Eddie Leon to succeed himself, term to expire March 1, 2024

Alderman Hirschmann moved to confirm the nominations as presented. Alderman O'Neil duly seconded the motion. Mayor Craig called for a vote. The motion carried on a unanimous roll call vote.

15. Confirmation of Andrew Boyle as an aldermanic appointment to the Conduct Board, term to expire 10/1/2023.

Alderman Stewart moved to confirm the aldermanic appointment. Alderman Long duly seconded the motion. Mayor Craig called for a vote. The motion carried on a unanimous roll call vote.

16. Confirmation of Ben Dion to fill the Ward 9 Board of School Committee Member vacancy.

Alderman Long moved to confirm Ben Dion as the Ward 9 School Committee member. Alderman Barry duly seconded the motion.

Alderman Terrio asked is Ben Dion on the call.

Ben Dion stated yes I am.

Alderman Terrio stated you and I had a discussion and I just want to summarize and if I am incorrect in any way please feel free to correct me. Some people were complaining about Ben's appointment. I personally believe that the alderman for the ward should have a lot of discretion in appointing a school board member unless there is something glaringly wrong. I called Ben and we had a discussion and we discussed three main points. I guess the people that were concerned were concerned because he is a former teacher and former MEA member and married to a current teacher. I said to Ben that I hope he realizes that his fiduciary duty is to the students and nobody else and he agreed with that point. Also in discussing the appointment with Ben, he said he would recuse himself and not be part of any discussion of pay or benefits in negotiations with the MEA. He also said that when a contract comes up for the MEA that involved pay and benefits he could recuse himself from any vote. Ben, do you agree with my summary of what we discussed?

Mr. Dion responded yes it is.

Alderman Terrio stated knowing that, I feel comfortable with Mr. Dion's confirmation.

Alderman Cavanaugh stated just to follow that up, I would hate to put an elected official into a position that it is not following the City Charter. If he has the right, within the Charter, to participate in a vote that is still his right. I wouldn't want to bind someone because of a conversation you had which doesn't outweigh the Charter.

Alderman Terrio stated as a follow-up to that his wife is a current teacher and MEA member so I think the Charter would preclude him from voting on an MEA contract in light of that fact.

Alderman Sapienza stated I see that his experience in working in our school system can only be an asset.

Alderman Levasseur stated I believe Ron Ludwig's wife was working for the school district and he voted for the teacher's contract. It is an open-ended issue. I don't know if there is a difference because he is on the school board. Aldermen have voted for sibling or children's contracts and I don't believe we have ever...I think it depends on the person who is voting and whether they feel they have a personal conflict. I don't know what Ben thinks and I don't know if he is just going to say straight out in public at a meeting that he would never vote for a teacher's contract. It is something that is questionable but I don't think we have ever had it answered as to whether or not under the Charter where it says you have to have a personal financial benefit...I remember Ron Ludwig voted for it and it was a big bone of contention for our Board. I think the ruling came down that he couldn't do it but he still did it anyway. I don't really think there are any teeth we can apply to this matter. I don't know if Ben just wants to say I am not going to vote for it because I don't like the appearance of it or he is keeping his mind open.

Mr. Dion stated I wouldn't vote on something that is going to affect my household when it comes to salary and benefits if that helps. There is no contract coming up anyway but I wouldn't vote on that because I think it is a conflict. I believe that School Committee Member Beaudry's wife was a secretary in the district and I would treat it the same way because he wouldn't vote on anything when it came to that or at least I don't believe he did. It would be the same thing I would think.

Alderman Long stated I have known Mr. Dion for several years and I find him highly ethical. I am sure he is quite aware of what conflicts may arise. I want to congratulate him on being nominated by Alderman Shaw. I think he will be a great asset to the school district.

Alderman Stewart stated I just want to echo Alderman Long's comments about Mr. Dion. I have known him for several years too. He is very conscientious and I think he will be a hard worker and take this very seriously and have the interest of the students first and foremost in all of this efforts.

Mayor Craig called for a vote. Aldermen Cavanaugh, Stewart, Long, Roy, Sapienza, O'Neil, Levasseur, Terrio, Barry, and Gamache voted yea. Alderman Hirschmann abstained. The motion carried.

17. Report(s) of the Committee on Community Improvement, if available.

The Committee on Community Improvement respectfully recommends, after due and careful consideration, that the request from Owen Friend-Gray, Highway Chief Engineer, to approve the following projects in the Mayor's FY22 proposed CIP budget:

- 710122 FY22 Roadway Improvement
- 710422 ADA/School Sidewalk Improvement

be approved.

Alderman O'Neil moved to accept the report and adopt its recommendation. **Alderman Roy** duly seconded the motion. Mayor Craig called for a vote. The motion carried on a unanimous roll call vote.

The Committee on Community Improvement respectfully recommends, after due and careful consideration, that the request from Kristen Clarke, Traffic Engineer, for authorization to apply for a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant and to engage Fuss & O'Neill to support the preparation of the grant application be approved.

Alderman Roy moved to accept the report and adopt its recommendation. **Alderman Cavanaugh** duly seconded the motion. Mayor Craig called for a vote. Aldermen Cavanaugh, Stewart, Long, Roy, Sapienza, O'Neil, Terrio, Barry, and Gamache voted

yea. Alderman Hirschmann voted nay. Alderman Levasseur abstained. The motion carried.

The Committee on Community Improvement respectfully recommends, after due and careful consideration, that the amending resolution and budget authorizations providing for the transfer and expenditure of funds in the amount of \$10,153.42 to CIP 714121 2021 Fireworks Display be approved and referred to the Committee on Finance.

Alderman O'Neil moved to accept the report and adopt its recommendation. Alderman Cavanaugh duly seconded the motion.

Alderman Levasseur asked what is the date going to be. Will it be 7/3?

Mayor Craig answered yes.

Alderman Levasseur asked does anybody know if the Fisher Cats will be doing it the same night also.

Mayor Craig replied I don't know. They are planning on having fireworks opening day.

Alderman Levasseur stated it would be nice to know because I have been down there at the old restaurant when they have had it together – Manchester and Fisher Cats and it makes for a better night. If you can find out that would be great.

Mayor Craig stated we can check the schedule. I am not even sure if there is a game.

Alderman Long asked what do we normally pay for this. If I recall it is in the \$25,000 to \$30,000 range. This is a substantial decrease. I think the last one we had was like \$35,000.

Mayor Craig stated I am sure Kevin or Tim can address that.

Tim Clougherty, Deputy Public Works Director, stated Alderman Long is correct that it is roughly \$25,000 a year. The request this year will be covered with approximately \$14,000 from budget funds that we have for the erection of the tent structure. The cost is just about the same but we are looking to utilize the balance in that CIP project.

Alderman Long asked so we can anticipate the same show that we had the last time.

Mayor Craig answered yes.

Mayor Craig called for a vote. The motion carried on a unanimous roll call vote.

The Committee on Community Improvement respectfully recommends, after due and careful consideration, that the request from Andre Parent, Assistant Fire Chief, for authorization to apply for a federal Assistance to Firefighter's Grant for Self-Contained Breathing Apparatus (SCBA) in the amount of \$1,706,350 be approved.

The Committee further notes that the city would be responsible for \$155,122.73 if awarded this grant and that amount could change as it is a variable match rate based on population.

Alderman Roy moved to accept the report and adopt its recommendation. Alderman O'Neil duly seconded the motion.

Alderman Levasseur stated I want to know what the difference between self-contained and...I don't know if we have one now that just does whatever it is. I don't know if Andy is on the call. What is the difference between what we have now and what you will be getting?

Andre Parent, Fire Chief, replied self-contained breathing apparatus are basically the air packs that we wear when we go into building fires. The version that we have now is approximately 12 years old. They will be cycling out a couple of years from now so we have to go to the new version. We are currently three versions out from what is recommended. We are going to apply for this grant and hopefully we get it but we are going to need the matching funds at the end of the day. Within two years all of our cylinders will expire and those cost roughly \$1,000/each and we have roughly 400 of them. We are applying for this grant to replace all of our packs.

Alderman Levasseur asked what is the funding source for the \$155,000 if they get the grant. Will that come out of contingency?

Mayor Craig replied it could but that wasn't specified last night at the committee meeting.

Alderman Levasseur asked are there any other alternatives that we have.

Mayor Craig answered there are the potential federal funds that are in the City that we are waiting for the guidelines for.

Alderman Levasseur asked do you know when you will find out if you got the grant.

Chief Parent responded it could be a few weeks out.

Alderman Long asked if you get this grant do you know when you would need the \$155,000 match.

Chief Parent answered I am not sure of the exact date for that. We are hoping to hear in a few weeks whether we will be awarded the funds. It is a waiting game right now. As soon as we hear, I will bring it forward to the Board.

Alderman Long stated we can also plug it into the budget process.

Alderman Sapienza stated just to be clear, this vote is just for permission to apply for the grant and hopefully we will get it because the matching funds are less than 10% and we absolutely need this equipment. Just to be clear, he is only asking for permission to apply for a grant and hopefully he will come back with a grant award and we can multiply our match by a factor of more than 10 to get some desperately needed equipment.

Alderman Cavanaugh stated I agree with Alderman Sapienza. If we don't get the grant, we are going to have to come up with all of the money so I think the small portion that we will have to pay is a small price to pay for the safety of all the firefighters. It is something that can definitely be put into the budget.

Mayor Craig called for a vote. The motion carried on a unanimous roll call vote.

18. Report(s) of the Committee on Human Resources/Insurance, if available.

There were none.

19. Report(s) of the Committee on Public Safety, Health and Traffic, if available.

There were none.

20. Ordinance:

“Amending Chapter 130.13 Camping in Public Places by lowering the maximum fine for unlawful camping in public places.”

*Having had its final reading by title only, Alderman Long moved to ordain. **Alderman O'Neil** duly seconded the motion.*

Alderman Levasseur stated I have been watching this thing drag through one committee after another. It seems like it has taken six months. I am not sure why it took so long to get there. Is this the last time we will see this and now the City can actually enforce this?

City Clerk Normand stated yes this is the final action.

Alderman Levasseur asked and the reason we brought that \$1,000 fine down was because people thought it was so high that it wouldn't pass muster in a court.

City Clerk Normand stated Alderman Terrio made that amendment.

Mayor Craig stated typically it is up the judge. That was the discussion we had.

Alderman Levasseur stated I have this all the time in court. Say the fine is \$2,000 for a DWI but they get fined \$500. This just seems to be a really long process but I am glad it is finally over with.

Alderman Terrio stated to answer Alderman Levasseur's question, there were two reasons. One is I looked at state and city penalties and the \$1,000 was way out of proportion. The second reason was because advocates for the homeless specifically said in public that they were going to challenge the ordinance because it unfairly targeted the homeless by having such a high dollar amount. By lowering it, it puts it more in line with many of our other ordinances.

City Clerk Normand stated just to be clear Alderman Levasseur, the ordinance already passed. This is the amendment that Alderman Terrio had presented that is before you.

Mayor Craig called for a vote. Aldermen Cavanaugh, Stewart, Long, Roy, Sapienza, O'Neil, Levasseur, Terrio, Barry, and Gamache voted yea. Alderman Hirschmann voted nay. The motion carried.

21. Bond Resolutions:

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Seventy Nine Thousand Dollars (\$179,000) for the 2021 CIP 713821 FY2022 Vehicles (MWW).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Six Hundred Forty Thousand Dollars (\$640,000) for the 2021 CIP 713921 FY2022 Vehicles (MWW).”

“Authorizing Bonds, Notes or Lease Purchases in the amount of Two Million Eight Hundred Thousand Dollars (\$2,800,000) for the 2022 CIP 710022 Annual ROW Road Reconstruction (DPW-Highway).”

Alderman Roy moved to waive the reading and that the bond resolutions ought to pass and be enrolled. Alderman Sapienza duly seconded the motion. Mayor Craig called for a vote. The motion carried on a unanimous roll call vote.

22. Budget Resolutions:

"Appropriating to the Parking Fund the sum of \$5,573,711 from parking revenues for the Fiscal Year 2022."

"Appropriating the sum of \$14,646,150 from Sewer User Rental Charges to the Environmental Protection Division for the Fiscal Year 2022."

“Appropriating to the Manchester Airport Authority the sum of \$35,403,184 from Special Airport Revenue Funds for the Fiscal Year 2022.”

“Appropriating to the Manchester Transit Authority the sum of \$1,373,420 for the Fiscal Year 2022.”

“Appropriating to the Manchester School District the sum of \$173,111,686 for the Fiscal Year 2022.”

“Appropriating all Incremental Meals and Rooms Tax Revenue Received by the City in the Fiscal Year 2022 and held in the Civic Center Fund, for the payment of the City’s Obligations in Said Fiscal Year under the Financing Agreement.”

“Appropriating to the Manchester School Food and Nutrition Services Program the sum of \$5,819,971 from School Food and Nutrition Services Revenues for the Fiscal Year 2022.”

"Raising Monies and Making Appropriations of \$161,873,287 for the Fiscal Year 2022.”

“Appropriating to the Central Business Service District the sum of \$258,000 from Central Business Service District Funds for the Fiscal Year 2022.”

"Resolution ‘Approving the Community Improvement Program for Fiscal Year 2022, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.”

Alderman Long moved to table the budget resolutions. Alderman Roy duly seconded the motion. Mayor Craig called for a vote. The motion carried on a unanimous roll call vote.

NEW BUSINESS

Alderman Cavanaugh stated I know you read those resolutions. I just wanted to touch base because this week is Teacher Appreciation Week and today, May 4, is Teacher Appreciation Day. There has been so much that we and so many people in the city have gone through but I wanted to take a minute to recognize Teacher Appreciation Day and thank all of the teachers in the city for everything they are doing.

Alderman Terrio stated I was standing at the polling location in Ward 6 and a constituent came up and asked, and I don’t know if this has been discussed, are we going to waive the credit card fees for real estate taxes again this year.

Mayor Craig stated that is a conversation that the Board can have when we get the requirements associated with the \$44 million.

Alderman Hirschmann stated I want to inform the Board that I am going to be resigning from the Zoning Board of Adjustment. I was proud that the BMA placed me on that board. I served in 2020 and 2021 and it has been a great experience. I learned a lot and I served the City and I have a lot more to do on other fronts so there will be a vacancy on the Zoning Board of Adjustment. That will be effective today.

Alderman Roy stated you will be missed Keith. You did a great job.

Alderman Hirschmann replied thank you.

Mayor Craig stated I will draw your attention to the packet that you all received. The weekly shelter bed count is there. The American Rescue Plan opportunities that I mentioned to you, the \$44 million coming directly to the City, we are hoping to get the guidelines in mid-May but in the meantime we are asking the community to provide feedback on any suggestions they have in terms of how they would like to see these funds spent. They can go on the City website and fill out the form. If any of you have any thoughts, please let us know as well. I wanted to mention that the Fisher Cats home opener is next week, May 11 at 6:35 PM. As I mentioned earlier, there will be fireworks after that game.

Alderman Levasseur asked do we have to vote on Alderman Hirschmann's resignation.

City Clerk Normand responded yes.

Alderman Levasseur moved to accept the resignation of Alderman Hirschmann to the Zoning Board of Adjustment with regret. Alderman Barry duly seconded the motion. Mayor Craig called for a vote. The motion carried on a unanimous roll call vote.

City Clerk Normand stated the Mayor asked staff to get together to talk about reconvening in person meetings. An outline was sent to the BMA this afternoon and this Board can decide how they want to proceed. Obviously there are still some restrictions on space with social distancing but I laid all of that out in the email. I will leave it to the Board to discuss.

Alderman Long stated I am good with the communication that Matt sent us. Do we need a motion to do this? I would move to accept under the conditions that Matt sent us. I believe it was in conversation with the Health Department correct?

City Clerk Normand responded it was. The staff all participated in the conversation. The only thing that would be different is this would allow the Board in the Aldermanic Chambers to return to their original seating. That is around 3' apart with masks. That would free up some space in the audience for the public. The audience would still be 6' apart with masks until this Board decides to rescind the resolution requiring masks in public buildings. We believe that we can accommodate the department heads between the mezzanine and some of the conference rooms on the second and third floor. Finally, if there are people that are uncomfortable meeting in person, we can try to do this in a hybrid setting. As I said in my proposal, that technology is unproven, at least here in Manchester. We have tested it and it worked once but failed twice. Worst case scenario is if we are in a meeting and we are in a hybrid situation and the technology fails we would have to adjourn the meeting and reconvene. That would obviously be inconvenient but there is really no choice. The public has to have access if we are going to be in a hybrid scenario. There would have to be a virtual access for the public. If the Board does all in person, that is not required.

Alderman Long stated I believe that statutorily if somebody doesn't want to go they could conference in if the Board allows that. Instead of seeing a crash where we have to cancel the meeting...I could check with the Municipal Association but I believe we can conference in by video or a phone call if there was a member of the Board that wasn't comfortable coming to City Hall.

Mayor Craig stated that is not the question. The technology in City Hall is the question.

City Clerk Normand stated right. Just tonight we have four callers on our virtual meeting from the public. If this portal were to go down like it did earlier in the 7 PM meeting briefly...if you lose that connection you have to have the ability for the public to hear at all times. You couldn't keep meeting. That is the distinction.

Alderman O'Neil stated I support what the Clerk has proposed.

Alderman Roy stated I am not good. I don't think this thing is over and that is evident just by the fact that Alderman Shaw is in the hospital recuperating. I have been vaccinated but I am still concerned because people who have been vaccinated have gotten sick and died. We are going to be 3' apart and it is still going to be crowded quarters. The public isn't going to be in there anyway. I just don't feel comfortable with it.

Alderman Terrio asked just to clarify, if we take the vote tonight will we be meeting in person, if we choose, at the next meeting.

Mayor Craig answered yes.

Alderman Cavanaugh stated it is an interesting conversation to have at the end of the night. At the beginning of the night we heard about one of our colleagues who is in the

hospital fighting Covid. I think it is something we have to look at. I think Matt presented a great plan. I think it is something where I eventually want to get back to in person but I don't think we should rush it. One of the things I would like to ask is are we going to have testing? A lot of people can be asymptomatic and going into a building like that...I would suggest that we have to get tested before we do that. It is still scary to me and to a lot of people and I couldn't agree more with Alderman Roy.

Alderman Hirschmann stated I would like you all to really take into consideration that Covid has affected us aldermen just as much as it has the public. I was very sick with it and because of the timing when I got sick, I have been declined to get the vaccine because I didn't have that window. They pushed me to the end of the line so I am not vaccinated yet. I am getting it at SNHU tomorrow but I am still not going to be done. I am going to personally be hybrid or remote and it really bothers me that Alderman Shaw sits right next to me and Alderman Barry and she...she won't be able to come back to the Chambers for a while. She is hospitalized and God bless her and I hope she is okay but I don't know how soon she can come back so she will have to be hybrid. I think it is a little premature. I don't know if that pushes us into June but it is too early. I agree with Alderman Roy that Covid is real and it could kill somebody. When we left City Hall there were empty seats between us and we were spaced out. We should at least go back to that when we do come back. You can't just sit 3' apart from each other. That is not comfortable.

Alderman Levasseur stated I am not sure how it works and I am sure somebody will tell me within 30 seconds but if we were all in that building together and Ald. Shaw was found to have Covid, would we all have to quarantine. I don't know how many people have been vaccinated and then you have members of the public coming in. I think the main reason we went remote was because we had a lot of people coming in and screaming because they didn't want to wear a mask. We haven't yet gotten rid of the mask mandate at City Hall. There is a big story in the *New York Post* right now stating

that people who are wearing masks who have been vaccinated are sending really bad messages. There is a story about the President, himself, who was taking a picture with the 97 year old former President today or yesterday not wearing a mask and then walking out of the building wearing a mask. I have the Mayor wearing a double mask throwing a baseball outside at Little League. So the message you are sending is if it is too dangerous to not wear a mask when you are throwing a pitch to a kid outside at a Little League game, what are we doing here? I am getting mixed messages. I am getting mixed messages from people who have been vaccinated that are still wearing masks. I don't want to go back to City Hall and wear a mask. At least virtually we can talk to each other. I think the communication is better in person but the mask itself...I think there is a mandate now for public buildings. I don't think you can make us wear the masks as aldermen. I think we were 6' apart the last time we were there together so I don't know if 3' is good. I got the second shot and it pretty much wiped me out for 36 hours. I pray that Barbara is okay but I would feel more comfortable having this conversation with Alderman Shaw here and knowing when she was going to be able to come back. If she had to go the hospital then obviously it is pretty serious. I would be more comfortable if she was here weighing in on it especially now that she is ill. I think we should do it but I think we should wait a little bit longer. I thought once we got vaccinated we were all going to be all set and be able to go back to normal but it doesn't look like that is happening. I don't know what we are going to do but I would feel a lot more comfortable waiting a little bit longer to see what is going to happen with Alderman Shaw. Can somebody tell me if one of us gets it and we are all in that room together would we all have to quarantine?

Mayor Craig stated it is just like if you were in a restaurant or anywhere. If someone tests positive and you are a close contact then yes.

Alderman Levasseur stated they are not taking phone numbers anymore at the restaurants like they used to. I don't know if it is different but I agree with Alderman Cavanaugh

that it is a little bit early. I would feel a lot better if we had Alderman Shaw talking to us about what she is going through. I know that Alderman Hirschmann was down for literally a month. I don't want to get tested to go to meetings. I think we are really close to getting out of this thing. I think in a month or two we will be through this and somebody will be able to make a ruling. I just don't know who to believe anymore. There is so much mixed information and so many people doing different things. Am I supposed to wear a mask when I am vaccinated? They don't tell us whether that is true. It doesn't make any sense. The science is all over the map.

Mayor Craig stated you don't know who is vaccinated and who is not. Others wear masks because they may not be fully vaccinated.

Alderman Sapienza stated the advice from the CDC is pretty clear to me. Now I am not going to vote to require anybody to come back to the Chambers. I do appreciate the Clerk's offer of a hybrid model. I also don't think we should be requiring testing. Hopefully we won't make this a political issue and have a 20 minute speech like we just did.

Alderman O'Neil stated some great points have been brought out tonight and one of them was quarantine. Having been through it once, it creates a real inconvenience in your family's life when you are locked down. When I was thinking about the schedule, we have one more meeting this month and then how many in June? Is it two?

City Clerk Normand stated it is one but there could be an additional one because of the budget.

Mayor Craig stated I would also imagine that we want the school district to come forward with their budget.

Alderman O'Neil stated Sharon is still checking the numbers on that. The point I am making is we are not far off where we are going to only one meeting a month. Maybe instead of trying to force this...I am in favor of this and I get my second vaccination this week but maybe there will be an opportunity where things slow down a little bit at City Hall once we pass a budget and that will give us a little more time on this.

Alderman Levasseur stated I just got a text from Alderman Shaw and she said she agrees with my sentiments and that we should wait. The quarantine thing scares me because I have kids still in school and if I get it then I have to keep my kids out of school and I don't want to keep them out of school. We went on a trip and we had to quarantine once already. We didn't know that was going to happen. I think they are out of school the first week of June. My concern is that if somebody gets it and I have to quarantine and my kids have to quarantine. I don't want my kids out of school. That is my biggest concern.

Mayor Craig stated but it's okay for kids to go to school.

Alderman Long stated I withdraw my motion. My concern was during public participation. It is evident that there is no public participation and that is bothering me. Maybe there is something we can think of to get some public participation.

Mayor Craig stated I appreciate the hard work that was done to put this process in place. I think it is important that we do come forward with a process that we are comfortable with. Of course we want to insure the safety and health of everyone in our meetings. As we enter the budget season, I think it is going to be very difficult to do everything we need to do remotely, which is why I was hoping that we could meet in person for ourselves and to encourage the public to participate. If the Board isn't there yet, we will continue with remote meetings.

TABLED ITEMS

- 23.** Communication from Aldermen Long regarding the recommendations from the School Charter Commission.
(Tabled 4/21/2021.)

This item remained on the table.

ADJOURNMENT

*There being no further business, **Alderman Hirschmann** moved to adjourn. **Alderman Barry** duly seconded the motion. Mayor Craig called for a vote. The motion carried on a unanimous roll call vote.*

A True Record. Attest.

A handwritten signature in black ink, appearing to read "Matthew Normand". The signature is fluid and cursive, with a long horizontal stroke at the end.

City Clerk

TO THE HONORABLE BOARD OF MAYOR
AND ALDERMEN:

I/We Heidi Liolios
Name(s)

Owner(s) of the real estate abutting upon
482-484 Central Street
Street Address

Manchester, NH 03103
Zip Code

Desire that:

- ☐ A sidewalk be constructed along said frontage
- ☒ A sidewalk be reconstructed along said frontage
- ☐ Curbing be installed along said frontage
- ☐ Curbing be reset along said frontage

I/we the undersigned request your Honorable Board to grant this petition and to direct the Public Works Director to prepare and execute the necessary agreement between said petitioner(s) and the City of Manchester and forthwith to carry out the work as specified above.

Signed:

Heidi Liolios
Owner

Mailing Address:

484 Central Street
Manchester N.H 03103

Phone #:

603-591 7787

Email:

hliolios

Part 1

TO THE HONORABLE BOARD OF MAYOR
AND ALDERMEN:

I/We Edgar & William Petersen
Name(s)

Owner(s) of the real estate abutting upon

225 Villa St
Street Address

Manchester, NH 03103
Zip Code

Desire that:

- ☐ A sidewalk be constructed along said frontage
- ☐ A sidewalk be reconstructed along said frontage
- ☒ Curbing be installed along said frontage
- ☐ Curbing be reset along said frontage

I/we the undersigned request your Honorable Board to grant this petition and to direct the Public Works Director to prepare and execute the necessary agreement between said petitioner(s) and the City of Manchester and forthwith to carry out the work as specified above.

Signed:

Edgar Petersen
Owner
William Petersen
Owner

Mailing Address:

225 Villa St
Manchester, NH 03103

Phone #:

603-296-7090

Email:

Country0856@yahoo.com

Part I

TO THE HONORABLE BOARD OF MAYOR
AND ALDERMEN:

I/We Glenn & Lea Foley
Name(s)

Owner(s) of the real estate abutting upon

7 West Appleton Street
Street Address

Manchester, NH 03104
Zip Code

Desire that: THERE IS ALSO A LARGE TREE GROWING IN THE SIDEWALK THAT NEEDS TO BE REMOVED THAT IS OWNED BY THE CITY

☐ A sidewalk be constructed along said frontage

☒ A sidewalk be reconstructed along said frontage

☐ Curbing be installed along said frontage

☐ Curbing be reset along said frontage

I/we the undersigned request your Honorable Board to grant this petition and to direct the Public Works Director to prepare and execute the necessary agreement between said petitioner(s) and the City of Manchester and forthwith to carry out the work as specified above.

Signed:

Glenn A. Foley
Owner

Lea Foley
Owner

Mailing Address:

7 West Appleton Street
Manchester NH 03104

Phone #:

603-856-1071

Email:

leaffoley@yahoo.com

Part I

TO THE HONORABLE BOARD OF MAYOR
AND ALDERMEN:

I/We Evelyn F. Horn
Name(s)

Owner(s) of the real estate abutting upon

21 Moody St.
Street Address

Manchester, NH 03103
Zip Code

Desire that:

- ☐ A sidewalk be constructed along said frontage
- ☐ A sidewalk be reconstructed along said frontage
- ☐ Curbing be installed along said frontage
- ☒ Curbing be reset along said frontage

I/we the undersigned request your Honorable Board to grant this petition and to direct the Public Works Director to prepare and execute the necessary agreement between said petitioner(s) and the City of Manchester and forthwith to carry out the work as specified above.

Signed: Evelyn F. Horn
Owner

Mailing Address:

21 Moody St.
Manchester, NH 03103

Phone #:

603-660-0328

Email:

EVHORN64@GMAIL.COM

TO THE HONORABLE BOARD OF MAYOR
AND ALDERMEN:

I/We RICHARD HENRY
Name(s)

Owner(s) of the real estate abutting upon
129 ANTHONY ST
Street Address

Manchester, NH 03103
Zip Code

Desire that:

- ☐ A sidewalk be constructed along said frontage
- ☐ A sidewalk be reconstructed along said frontage
- ☒ Curbing be installed along said frontage
- ☐ Curbing be reset along said frontage

I/we the undersigned request your Honorable Board to grant this petition and to direct the Public Works Director to prepare and execute the necessary agreement between said petitioner(s) and the City of Manchester and forthwith to carry out the work as specified above.

Signed:
Richard Henry
Owner

Mailing Address:
129 ANTHONY ST
MAN. N.H. 03103

Phone #:
603-851-5504

Email:
RHENRYSHOOT@YAHOO
.COM

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Accounts, Enrollment & Revenue Administration respectfully advises, after due and careful consideration, that the update on the Revolving Loan Fund, has been accepted.
(Unanimous vote with the exception of Aldermen O'Neil and Hirschmann who were absent)

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Matthew Normand". The signature is fluid and cursive, with a long horizontal stroke at the end.

Clerk of Committee



Sharon Y. Wickens
Finance Officer

CITY OF MANCHESTER
Finance Department

April 9, 2021

Committee on Accounts, Enrollment & Revenue Administration
C/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached for your review is a summary of the City's revolving and recovery loan accounts.

Respectfully submitted,

Kim LeBlanc
Financial Analyst

Enc.

REVOLVING & RECOVERY LOANS
4/9/2021

Loan #	Revolving Loan - City	Original Loan Date	Original Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
1	Maax Inc	5/29/2007	5/1/2019	\$210,000.00	\$89,754.61	\$0.00	
2	Lazy Nicks	10/30/2009	10/30/2030	\$40,000.00	\$21,200.47	\$0.00	Payment received 2/23/21 for January
3	Delisie Market	1/28/2010	10/15/2020	\$43,500.00	\$23,706.42	\$0.00	
4	Delisie Market - Energy Loan	1/28/2010	8/15/2020	\$20,000.00	\$12,601.35	\$0.00	
5	Cedar & Oak	9/25/2008	1/1/2018	\$41,000.00	\$26,297.39	\$0.00	
				\$354,500.00	\$173,560.24	\$0.00	

SUMMARY NOTES:

Loans 1 & 2 - Status current and in good standing.
Loans 3 thru 5 - 60 days past due, sent to Solicitor's Office.

Loan #	Revolving Loan - MDC	Original Loan Date	Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
6	Germania Front	1/20/2012	12/20/2022	\$500,000.00	\$103,700.89	\$578.13	
7	Ancient Fire Mead & Cider	12/7/2017	12/15/2022	\$50,000.00	\$20,788.05	\$86.62	
8	To Share Brewing Company	6/28/2018	7/15/2023	\$40,000.00	\$22,136.65	\$115.30	
9	Palace Theatre Trust	1/24/2019	10/1/2029	\$1,686,622.04	\$1,686,622.04	\$0.00	Interest calculated quarterly on outstanding principal amount due; per diem rate equal to 2% per annum
10	844 Elm St	12/12/2003	11/12/2018	\$250,000.00	\$74,810.96	\$285.42	Check lost in mail, re-submitting payment
				\$2,526,622.04	\$1,908,058.59	\$1,065.47	

SUMMARY NOTES:

Loans 6 thru 9 - Status current and in good standing.
Loan 10 - 30 days past due.

Loan #	Recovery Loans - MDC	Original Loan Date	Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
11	JJD Central, LLC	7/23/2020	10/1/2023	\$15,000.00	\$12,970.05	\$21.62	
12	Sawaya Enterprises, Inc	7/23/2020	10/1/2025	\$25,000.00	\$23,010.77	\$38.35	
13	HS 1, LLC db/a Health Source of Manchester	3/26/2021	3/1/2026	\$25,000.00	\$25,000.00	\$41.67	Payments to begin in July 2021
				\$65,000.00	\$60,980.82	\$101.64	

SUMMARY NOTES:

Loans 11 thru 13 - Status current and in good standing.

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Accounts, Enrollment & Revenue Administration respectfully advises, after due and careful consideration, that the Finance Department reports:

- Accounts receivable over 90 days
- Aging report
- Outstanding receivables

have been accepted.

(Unanimous vote with the exception of Aldermen O'Neil and Hirschmann who were absent)

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Matthew Hammond", with a stylized flourish at the end.

Clerk of Committee



*Sharon Y. Wickens
Finance Officer*

*Michele A. Bogardus
Deputy Finance Officer*

CITY OF MANCHESTER
Finance Department

April 8, 2021

Committee on Accounts, Enrollment & Revenue Administration
c/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached is a summary of the City's accounts receivable over 90 days as well as an aging report. Also included is a list of outstanding receivables that have been submitted to the City Solicitor for review and determination of collectability.

In summary outstanding receivables over 90 days totals \$933,399 out of \$2,242,936 billed. March's outstanding receivables totaled \$998,753 out of \$3,471,011 billed.

Please let me know if you have any questions or require further information.

Respectfully submitted,

Michele Bogardus
Deputy Finance Officer

Enc.

**Summary of Accounts Receivable Over 90 Days
by Department - with Previous Month's Comparative**

Total Receivables Over 90 Days		4/8/2021	3/8/2021
	Dept Code	Over 90 Days	Over 90 Days
Airport	25	\$ 166,626.89	\$ 426,623.38
EPD	27	\$ 40.00	\$ 40.00
Parking Department	52	\$ 24,206.63	\$ 24,113.16
Total Enterprise Funds		\$ 190,873.52	\$ 450,776.54
Assessors	2	\$ 133,684.22	\$ -
Central Fleet Management	23	\$ 1,918.70	\$ 1,679.20
Fire Department	30	\$ 232,515.21	\$ 232,465.55
Health Department	41	\$ 71,232.87	\$ 72,502.74
Highway	50, 51	\$ 121,814.16	\$ 114,036.59
Information Systems	13	\$ -	\$ 10,000.00
Parks & Recreation	65	\$ 97.57	\$ 1,452.97
Police Department	33,34,35,36	\$ 172,579.97	\$ 107,156.78
Welfare Department	60	\$ 8,682.60	\$ 8,682.60
Total General Fund		\$ 742,525.30	\$ 547,976.43
Grand Totals		\$ 933,398.82	\$ 998,752.97
<u>General Fund receivables over \$10,000 by customer</u>			
Birch Hill Terrace	2	\$ 133,684.22	\$ -
Manchester School District	13	\$ -	\$ 10,000.00
NH Attorney General Office	33	\$ 92,737.80	\$ -
Liberty Utilities	34	\$ 2,952.00	\$ 22,541.01
FEMA	30	\$ 222,230.14	\$ 222,230.14
FEMA	33	\$ 44,702.62	\$ 44,702.62
FEMA	41	\$ 70,270.50	\$ 70,270.50
FEMA	50	\$ 39,884.50	\$ 39,884.50
Corcoran Environmental	50	\$ 24,182.43	\$ 24,182.43
State of NH	50	\$ 40,054.51	\$ 32,208.96
Salter School of Nursing	52	\$ 13,086.18	\$ 12,895.59
Totals		\$ 683,784.90	\$ 478,915.75
Total General Fund receivables over 90 days less over \$10,000		\$ 58,740.40	\$ 69,060.68

Explanation of Charges
Housing in Lieu of Taxes
School Chargebacks
Police - Manchester Homeless Camp
Police - Extra Detail
FEMA Reimbursement - In-process
FEMA Reimbursement - In-process
FEMA Reimbursement - In-process
FEMA Reimbursement - In-process
Landfill Lease Payments - Referred to Solicitor
State of NH Grants - In-process
Parking - Referred to Solicitor

City of Manchester NH - Receivables
Over 90 Days as of 4/8/2021

TYPE	CUST ID	NAME	TOTAL	CURRENT	0-30 DAYS DUE	31-60 DAYS DUE	61-90 DAYS DUE	OVER 90 DAYS DUE
2	1533	BIRCH HILL TERRACE	\$ 133,684.22	\$ -	\$ -	\$ -	\$ -	\$ 133,684.22
2 - ASSESSORS TOTALS			\$ 133,684.22	\$ -	\$ -	\$ -	\$ -	\$ 133,684.22
23	2507	MANCHESTER HOUSING AUTH	\$ 2,555.36	\$ 2,117.78	\$ -	\$ -	\$ -	\$ 437.58
23	3124	PINARD WASTE SYSTEM INC	\$ 1,963.90	\$ 790.35	\$ -	\$ 263.45	\$ 263.45	\$ 646.65
23	17451	RYAN, MICHAEL	\$ 834.47	\$ -	\$ -	\$ -	\$ -	\$ 834.47
23 - CENTRAL FLEET TOTALS			\$ 5,353.73	\$ 2,908.13	\$ -	\$ 263.45	\$ 263.45	\$ 1,918.70
25	3651	DELTA AIRLINES INC	\$ 14,291.54	\$ -	\$ -	\$ -	\$ 380.00	\$ 13,911.54
25	7519	DOT-FAA/TSA-AMZ-110	\$ 195,883.79	\$ 19,685.00	\$ -	\$ 71,725.14	\$ 28,723.65	\$ 75,750.00
25	19916	DTG OPERATIONS, INC	\$ 3,853.38	\$ -	\$ -	\$ -	\$ -	\$ 3,853.38
25	22188	DTG OPERATIONS, INC (TH	\$ 0.01	\$ -	\$ -	\$ -	\$ -	\$ 0.01
25	20658	ENDEAVOR AIR	\$ 3,201.51	\$ -	\$ -	\$ -	\$ -	\$ 3,201.51
25	16963	NH LIQUOR COMMISSION	\$ 2,193.30	\$ -	\$ -	\$ -	\$ -	\$ 2,193.30
25	31117	PAULY, DOUGLAS	\$ 405.00	\$ -	\$ -	\$ -	\$ 135.00	\$ 270.00
25	27195	SKYWEST	\$ 915.17	\$ -	\$ -	\$ -	\$ -	\$ 915.17
25	7953	TRANSPORTATION SECURITY	\$ 170,231.52	\$ 56,743.84	\$ -	\$ 28,371.92	\$ 28,371.92	\$ 56,743.84
25	24054	TSA/HSTS01-15-H-KP049	\$ 29,364.42	\$ 9,788.14	\$ -	\$ 4,894.07	\$ 4,894.07	\$ 9,788.14
25 - AIRPORT TOTALS			\$ 420,339.64	\$ 86,216.98	\$ -	\$ 104,991.13	\$ 62,504.64	\$ 166,626.89
27	10064	SERVPRO OF MANCHESTER/D	\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ 40.00
27 - EPD TOTALS			\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ 40.00
30	28454	300 GAY ST ACQUISITION	\$ 1,716.75	\$ -	\$ -	\$ -	\$ 1,080.00	\$ 636.75
30	16889	323 CONCORD STREET, LLC	\$ 679.06	\$ -	\$ -	\$ -	\$ 540.00	\$ 139.06
30	30122	79 CARL DR. REALTY, LLC	\$ 2,724.30	\$ -	\$ -	\$ -	\$ 1,080.00	\$ 1,644.30
30	32887	ADT COMMERCIAL	\$ 2,120.16	\$ 2,001.75	\$ -	\$ 1.75	\$ -	\$ 116.66
30	30102	BT PROPERTY LLC	\$ 1,620.00	\$ -	\$ -	\$ -	\$ 1,080.00	\$ 540.00
30	32930	CENTURY LINK	\$ 104.50	\$ -	\$ -	\$ -	\$ -	\$ 104.50
30	2748	CVS ASSET PROTECTION SV	\$ 4,320.00	\$ -	\$ -	\$ -	\$ 2,700.00	\$ 1,620.00
30	8132-30	FEMA	\$ 448,249.60	\$ -	\$ -	\$ 226,019.46	\$ -	\$ 222,230.14
30	7901	FERNANDO HILARION	\$ 540.00	\$ -	\$ -	\$ -	\$ -	\$ 540.00
30	7966	HARVEY INDUSTRIES	\$ 564.30	\$ -	\$ -	\$ -	\$ -	\$ 564.30
30	12818	JUNE SEVENTH LLC	\$ 1,080.00	\$ -	\$ -	\$ -	\$ -	\$ 1,080.00
30	30113	LEROCQUE, KRISTINE	\$ 1,350.00	\$ -	\$ -	\$ -	\$ 1,080.00	\$ 270.00
30	27000	LRNCT LLC	\$ 2,478.00	\$ 31.50	\$ -	\$ 31.50	\$ 31.50	\$ 2,383.50
30	17580	MAHMOTORIC, MUHAREM	\$ 1,620.00	\$ -	\$ -	\$ -	\$ 1,080.00	\$ 540.00
30	23845	MAPLEHURST BAKERY	\$ 1.50	\$ -	\$ -	\$ -	\$ -	\$ 1.50
30	16677	SUNBELT RENTALS	\$ 104.50	\$ -	\$ -	\$ -	\$ -	\$ 104.50
30 - FIRE TOTALS			\$ 469,272.67	\$ 2,033.25	\$ -	\$ 226,052.71	\$ 8,671.50	\$ 232,515.21
33	21994	CELLULAR FREEDOM, INC	\$ 24.60	\$ 0.34	\$ -	\$ 0.34	\$ 0.32	\$ 23.60
33	24764	EZ APPLE REPAIRS PAWN L	\$ 1.36	\$ -	\$ -	\$ -	\$ -	\$ 1.36
33	8132-33	FEMA	\$ 44,702.62	\$ -	\$ -	\$ -	\$ -	\$ 44,702.62

City of Manchester NH - Receivables
Over 90 Days as of 4/8/2021

TYPE	CUST ID	NAME	TOTAL	CURRENT	0-30 DAYS DUE	31-60 DAYS DUE	61-90 DAYS DUE	OVER 90 DAYS DUE
33	19086	GOOD STILL	\$ 736.86	\$ -	\$ -	\$ -	\$ -	\$ 736.86
33	2521	MANCHESTER POLICE DEPT	\$ 13,847.36	\$ 9,193.91	\$ -	\$ 3,524.85	\$ -	\$ 1,128.60
33	3275	NH ATTORNEY GENERAL'S O	\$ 92,737.80	\$ -	\$ -	\$ -	\$ -	\$ 92,737.80
33	4301	US DEPARTMENT OF JUSTIC	\$ 1,013.96	\$ 688.21	\$ -	\$ -	\$ -	\$ 325.75
34	32754	ATLANTIC PAVING	\$ 4,075.75	\$ -	\$ -	\$ -	\$ -	\$ 4,075.75
34	23724	COMMUNICATION CONSTRUTI	\$ 40,399.93	\$ 36,390.05	\$ -	\$ -	\$ 3,640.88	\$ 369.00
34	30650	CONSOLIDATED COMMUNICAT	\$ 3,404.95	\$ 3,075.00	\$ -	\$ -	\$ -	\$ 329.95
34	29314	DUBOIS TREE	\$ 668.50	\$ 430.50	\$ -	\$ -	\$ -	\$ 238.00
34	10987	ERNIE'S EXCAVATION	\$ 10,775.32	\$ 2,091.00	\$ -	\$ 2,521.50	\$ 1,353.00	\$ 4,809.82
34	4313	EVERSOURCE ENERGY (BEDF	\$ 2,740.50	\$ 2,340.75	\$ -	\$ -	\$ -	\$ 399.75
34	32878	FRIENDS OF ANDREW YANG	\$ 476.00	\$ -	\$ -	\$ -	\$ -	\$ 476.00
34	32541	KNIGHTS EXCAVATION	\$ 855.50	\$ -	\$ -	\$ -	\$ -	\$ 855.50
34	18609-34	LIBERTY UTILITIES, INC	\$ 29,088.92	\$ 20,864.79	\$ -	\$ 2,060.25	\$ 3,211.88	\$ 2,952.00
34	3040	MALL OF NEW HAMPSHIRE	\$ 238.00	\$ -	\$ -	\$ -	\$ -	\$ 238.00
34	32934	MANCHESTER KIDNEY CENTE	\$ 2,142.00	\$ -	\$ -	\$ -	\$ -	\$ 2,142.00
34	5647	MCGARVEY'S SALOON	\$ 258.00	\$ -	\$ -	\$ -	\$ -	\$ 258.00
34	17616	NBC NEWS	\$ 7,140.00	\$ -	\$ -	\$ -	\$ -	\$ 7,140.00
34	33062	NEWMANS EXCAVATION	\$ 246.00	\$ -	\$ -	\$ -	\$ -	\$ 246.00
34	9601	SIGN GALLERY	\$ 327.25	\$ -	\$ -	\$ -	\$ -	\$ 327.25
34	32889	SIRIUS XM	\$ 1,071.00	\$ -	\$ -	\$ -	\$ -	\$ 1,071.00
34	15338	TD BANK	\$ 3,536.25	\$ -	\$ -	\$ -	\$ -	\$ 3,536.25
34	26740	TWIN STATE UTILITIES	\$ 638.00	\$ -	\$ -	\$ -	\$ -	\$ 638.00
34	29057	VERACITY CONSTRUCTION	\$ 1,505.58	\$ 3.94	\$ -	\$ 3.94	\$ 3.94	\$ 1,493.76
34	24304	WHISKEY'S 20	\$ 1,290.00	\$ -	\$ -	\$ -	\$ -	\$ 1,290.00
35	32548	AAA	\$ 11.65	\$ 0.15	\$ -	\$ 0.15	\$ 0.15	\$ 11.20
35	30778	BELLANTI, MICHAEL	\$ 14.20	\$ 0.15	\$ -	\$ 0.15	\$ 0.15	\$ 13.75
35	17349	BOYLE, SHAUGHNESSY & CA	\$ 0.15	\$ -	\$ -	\$ -	\$ -	\$ 0.15
35	31021	CLAIMS MANAGEMENT RESOU	\$ 0.15	\$ -	\$ -	\$ -	\$ -	\$ 0.15
35	16984	GEICO BF/NJ CLAIMS	\$ 12.10	\$ 0.15	\$ -	\$ 0.15	\$ 0.15	\$ 11.65
35	20156	INJURY LAW CENTER	\$ 0.45	\$ -	\$ -	\$ -	\$ -	\$ 0.45
33, 34, 35, & 36 - POLICE TOTALS			\$ 263,980.71	\$ 75,078.94	\$ -	\$ 8,111.33	\$ 8,210.47	\$ 172,579.97
41	28345	COMMUNITY HEALTH ACCESS	\$ 4,394.75	\$ 3,432.38	\$ -	\$ -	\$ -	\$ 962.37
41	8132-41	FEMA	\$ 70,270.50	\$ -	\$ -	\$ -	\$ -	\$ 70,270.50
41 - HEALTH TOTALS			\$ 74,665.25	\$ 3,432.38	\$ -	\$ -	\$ -	\$ 71,232.87
50	8018	AHRENT, JEFFREY	\$ 269.38	\$ -	\$ -	\$ -	\$ -	\$ 269.38
50	32661	ANNIELYS, SEDA	\$ 1.00	\$ -	\$ -	\$ -	\$ -	\$ 1.00
50	32051	ASPROGIANNIS, STYLIANOS	\$ 82.04	\$ -	\$ -	\$ -	\$ -	\$ 82.04
50	32987	AVELLA, MICHAEL	\$ 19.07	\$ 0.26	\$ -	\$ 0.26	\$ 0.26	\$ 18.29
50	32975	BAH, ABU	\$ 0.97	\$ -	\$ -	\$ -	\$ -	\$ 0.97

City of Manchester NH - Receivables
Over 90 Days as of 4/8/2021

TYPE	CUST ID	NAME	TOTAL	CURRENT	0-30 DAYS DUE	31-60 DAYS DUE	61-90 DAYS DUE	OVER 90 DAYS DUE
50	32988	BALDIZAN, FRANK	\$ 337.50	\$ -	\$ -	\$ -	\$ -	\$ 337.50
50	32989	BASHIR, REFAAT	\$ 87.01	\$ 1.18	\$ -	\$ 1.18	\$ -	\$ 83.47
50	32206	BASSETT, SHANNA	\$ 277.97	\$ -	\$ -	\$ -	\$ -	\$ 277.97
50	3321	BEAULIEU LINDQUIST REAL	\$ 150.32	\$ 148.75	\$ -	\$ -	\$ -	\$ 1.57
50	32489	BEDDINGTON, LINDA	\$ 29.26	\$ -	\$ -	\$ -	\$ -	\$ 29.26
50	32376	BELMAIN, AMBER	\$ 8.74	\$ -	\$ -	\$ -	\$ -	\$ 8.74
50	18675	BIRCH HILL TERRACE	\$ 8.54	\$ -	\$ -	\$ -	\$ -	\$ 8.54
50	32530	BLACK WATER FIRE PROTEC	\$ 126.25	\$ -	\$ -	\$ -	\$ -	\$ 126.25
50	32123	BRACCIO, ZENANDRE S.	\$ 193.84	\$ -	\$ -	\$ -	\$ -	\$ 193.84
50	32585	BROWN, JEREMY	\$ 12.54	\$ -	\$ -	\$ -	\$ -	\$ 12.54
50	31636	BUZZELL, JAMES	\$ 86.14	\$ -	\$ -	\$ -	\$ -	\$ 86.14
50	32642	CABALLERY CONSTRUCTION	\$ 53.81	\$ -	\$ -	\$ -	\$ -	\$ 53.81
50	30199	CASIANO, ANTHONY	\$ 115.64	\$ -	\$ -	\$ -	\$ -	\$ 115.64
50	33140	CHANG, HSIU	\$ 1.84	\$ -	\$ -	\$ -	\$ 0.92	\$ 0.92
50	32868	CHENEVERT, PATTI	\$ 80.00	\$ -	\$ -	\$ -	\$ -	\$ 80.00
50	32979	CHRISTENSEN, CARL	\$ 0.42	\$ -	\$ -	\$ -	\$ -	\$ 0.42
50	32286	COLON, JOSE	\$ 69.27	\$ -	\$ -	\$ -	\$ -	\$ 69.27
50	33005	COOPER, ERIC	\$ 0.20	\$ -	\$ -	\$ -	\$ -	\$ 0.20
50	10626	CORCORAN ENVIRONMENTAL	\$ 24,182.43	\$ -	\$ -	\$ -	\$ -	\$ 24,182.43
50	32757	CORCORAN, JEFFREY	\$ 27.75	\$ -	\$ -	\$ -	\$ -	\$ 27.75
50	31952	CUMMINGS, STEPHEN	\$ 73.16	\$ -	\$ -	\$ -	\$ -	\$ 73.16
50	32758	CYR, SYNDEE	\$ 55.00	\$ -	\$ -	\$ -	\$ -	\$ 55.00
50	33243	DANNEAU, PAIGE	\$ 30.38	\$ 0.44	\$ -	\$ 0.44	\$ -	\$ 29.50
50	11068	DEBRIS DOCTORS, LLC	\$ 3.29	\$ -	\$ -	\$ -	\$ -	\$ 3.29
50	33023	DELISLE, VIVIAN	\$ 55.00	\$ -	\$ -	\$ -	\$ -	\$ 55.00
50	33007	DENIS, NICOLE	\$ 19.07	\$ 0.26	\$ -	\$ 0.26	\$ -	\$ 18.29
50	31953	DESJARLAIS, STEPHEN	\$ 51.22	\$ -	\$ -	\$ -	\$ -	\$ 51.22
50	28282	DICAMPO, MARK C.	\$ 7.62	\$ -	\$ -	\$ -	\$ -	\$ 7.62
50	32669	DONOVAN, ADAM	\$ 0.15	\$ -	\$ -	\$ -	\$ -	\$ 0.15
50	28287	DOUGLAS, THOMAS	\$ 18.60	\$ -	\$ -	\$ -	\$ -	\$ 18.60
50	32536	DROUIN, JOHN	\$ 141.10	\$ -	\$ -	\$ -	\$ -	\$ 141.10
50	7031	DUPONT, PIERRE	\$ 10.84	\$ 10.50	\$ -	\$ -	\$ -	\$ 0.34
50	30213	DUTCH, JEFFREY	\$ 43.10	\$ -	\$ -	\$ -	\$ -	\$ 43.10
50	217	EASTER SEALS NH INC	\$ 152.14	\$ 150.50	\$ -	\$ -	\$ -	\$ 1.64
50	32980	EASTMAN, CASSANDRA	\$ 24.56	\$ 0.33	\$ -	\$ 0.33	\$ -	\$ 23.57
50	31144	EAVES, JOSHUA	\$ 44.20	\$ -	\$ -	\$ -	\$ -	\$ 44.20
50	32524	EVERGREEN MANAGEMENT GR	\$ 1,236.80	\$ 1,229.50	\$ -	\$ -	\$ -	\$ 4.31
50	3127	EVERSOURCE	\$ 14,447.97	\$ 14,426.25	\$ -	\$ -	\$ -	\$ 19.86
50	33216	FELT, WILLIAM	\$ 64.63	\$ 0.94	\$ -	\$ 0.94	\$ -	\$ 62.75

City of Manchester NH - Receivables
Over 90 Days as of 4/8/2021

TYPE	CUST ID	NAME	TOTAL	CURRENT	0-30 DAYS DUE	31-60 DAYS DUE	61-90 DAYS DUE	OVER 90 DAYS DUE
50	8132-50	FEMA	\$ 39,884.50	\$ -	\$ -	\$ -	\$ -	\$ 39,884.50
50	28837	FITZGERALD, RYAN	\$ 62.08	\$ -	\$ -	\$ -	\$ -	\$ 62.08
50	33021	FOURNIER, NOAH	\$ 136.78	\$ 1.88	\$ -	\$ 1.88	\$ -	\$ 131.14
50	32675	FREEMAN, JOE	\$ 109.95	\$ -	\$ -	\$ -	\$ -	\$ 109.95
50	32192	FURMAN, DAVID	\$ 82.29	\$ -	\$ -	\$ -	\$ -	\$ 82.29
50	32348	GADSBY, DAVID	\$ 64.90	\$ -	\$ -	\$ -	\$ -	\$ 64.90
50	32935	GAGNON, JAMES	\$ 43.14	\$ 0.58	\$ -	\$ 0.58	\$ -	\$ 41.40
50	33201	GARCIA, SERGIO	\$ 25.61	\$ 0.37	\$ -	\$ 0.37	\$ -	\$ 24.50
50	31599	GAUDET, SCOTT J.	\$ 66.65	\$ -	\$ -	\$ -	\$ -	\$ 66.65
50	31031	GAW, ADAM K.	\$ 192.74	\$ -	\$ -	\$ -	\$ -	\$ 192.74
50	29447	GIBNEY, JOSEPH	\$ 42.30	\$ -	\$ -	\$ -	\$ -	\$ 42.30
50	27612	GILES, JOSHUA	\$ 374.39	\$ -	\$ -	\$ -	\$ -	\$ 374.39
50	31954	GINGRAS, ROBERTA	\$ 194.50	\$ -	\$ -	\$ -	\$ -	\$ 194.50
50	32982	HALL, DEREK	\$ 0.08	\$ -	\$ -	\$ -	\$ -	\$ 0.08
50	3148	HANOVER HILL SIDING	\$ 201.64	\$ 201.25	\$ -	\$ -	\$ -	\$ 0.39
50	30200	HANSON, MICHAEL THOMAS	\$ 44.22	\$ -	\$ -	\$ -	\$ -	\$ 44.22
50	31053	HENDRICKS, JAMES	\$ 16.84	\$ -	\$ -	\$ -	\$ -	\$ 16.84
50	25408	HERRON, DUSTIN	\$ 26.58	\$ -	\$ -	\$ -	\$ -	\$ 26.58
50	31533	HILARY, HENRY	\$ 23.42	\$ -	\$ -	\$ -	\$ -	\$ 23.42
50	32370	HINSE, BRYAN	\$ 219.90	\$ -	\$ -	\$ -	\$ -	\$ 219.90
50	33145	HOOKE, KEN	\$ 113.15	\$ 1.60	\$ -	\$ 1.60	\$ -	\$ 108.35
50	11438	HOOKSETT PAVING CO	\$ 12.25	\$ -	\$ -	\$ -	\$ -	\$ 12.25
50	33110	INO, ALEX	\$ 5.32	\$ 0.08	\$ -	\$ 0.08	\$ -	\$ 5.08
50	33142	IRELAND, MORGAN	\$ 35.25	\$ 0.50	\$ -	\$ 0.50	\$ -	\$ 33.75
50	32936	IRWIN, MICHAEL	\$ 1.26	\$ -	\$ -	\$ -	\$ -	\$ 1.05
50	32516	JACOME, AUGUSTUS	\$ 75.15	\$ -	\$ -	\$ -	\$ -	\$ 75.15
50	32983	JENSEN, AMY	\$ 42.24	\$ 0.57	\$ -	\$ 0.57	\$ -	\$ 40.53
50	33200	JOHNSON, CORDERO	\$ 70.81	\$ 1.02	\$ -	\$ 1.02	\$ -	\$ 67.75
50	9473	JONES, JOHN PAUL	\$ 0.76	\$ -	\$ -	\$ -	\$ -	\$ 0.76
50	32676	KARGBO, ALHAJI	\$ 64.90	\$ -	\$ -	\$ -	\$ -	\$ 64.90
50	32255	KHAN, CHOUDHARY	\$ 1.58	\$ -	\$ -	\$ -	\$ -	\$ 1.58
50	32666	LABRECQUE, PAUL	\$ 43.26	\$ -	\$ -	\$ -	\$ -	\$ 43.26
50	33131	LANCY, JEAN	\$ 18.29	\$ 0.26	\$ -	\$ 0.26	\$ -	\$ 17.51
50	32505	LANDRY, BRANDON	\$ 26.72	\$ -	\$ -	\$ -	\$ -	\$ 26.72
50	32482	LECLERC, LELAND	\$ 39.80	\$ -	\$ -	\$ -	\$ -	\$ 39.80
50	31052	LEMONS, KEVIN	\$ 71.10	\$ -	\$ -	\$ -	\$ -	\$ 71.10
50	18609-50	LIBERTY UTILITIES, INC	\$ 142,750.02	\$ 139,929.18	\$ -	\$ 12.14	\$ 142.44	\$ 2,666.26
50	17579	LODI TRUST	\$ 56.83	\$ -	\$ -	\$ -	\$ -	\$ 56.83
50	32483	LOGIACCCO, FRANCESCO	\$ 13.33	\$ -	\$ -	\$ -	\$ -	\$ 13.33

City of Manchester NH - Receivables
Over 90 Days as of 4/8/2021

TYPE	CUST ID	NAME	TOTAL	CURRENT	0-30 DAYS DUE	31-60 DAYS DUE	61-90 DAYS DUE	OVER 90 DAYS DUE
50	24278	LOGICO PROPERTIES, LLC	\$ 330.18	\$ 329.00	\$ -	\$ -	\$ -	\$ 1.18
50	28432	LUCERO, JEFFREY	\$ 61.16	\$ -	\$ -	\$ -	\$ -	\$ 61.16
50	32283	MACDONALD, STANLEY	\$ 319.37	\$ 3.73	\$ -	\$ 3.73	\$ -	\$ 308.18
50	2545	MANCHESTER FACILITIES D	\$ 254.00	\$ -	\$ -	\$ -	\$ -	\$ 254.00
50	11485	MANCHESTER PARKING DIVI	\$ 664.67	\$ -	\$ -	\$ -	\$ -	\$ 664.67
50	2572	MANCHESTER TRANSIT AUTH	\$ 16,163.62	\$ 15,738.50	\$ -	\$ -	\$ -	\$ 425.12
50	2557	MANCHESTER WATER WORKS	\$ 212,339.44	\$ 208,674.74	\$ -	\$ 554.57	\$ 0.30	\$ 3,109.83
50	32522	MAROTTO, DAVID	\$ 103.35	\$ -	\$ -	\$ -	\$ -	\$ 103.35
50	32778	MARSH, KELLY	\$ 30.00	\$ -	\$ -	\$ -	\$ -	\$ 30.00
50	32385	MARTINEZ, CHRISTINE	\$ 85.01	\$ -	\$ -	\$ -	\$ -	\$ 85.01
50	21532	MCCORMACK, BRYAN	\$ 227.56	\$ -	\$ -	\$ -	\$ -	\$ 227.56
50	8659	MCLAURIN ENTERPRISE	\$ 1,589.73	\$ 1,540.75	\$ -	\$ -	\$ -	\$ 48.98
50	32977	MEDIC, MELIHA	\$ 1.47	\$ -	\$ -	\$ -	\$ -	\$ 1.47
50	16490	METROPOLIS PROPERTY MAN	\$ 1,937.52	\$ 1,936.50	\$ -	\$ -	\$ -	\$ 1.02
50	21692	MILL CITY ENERGY MICHAEL	\$ 134.38	\$ 131.25	\$ -	\$ -	\$ -	\$ 3.13
50	31641	MILTNER, ERIC	\$ 27.40	\$ -	\$ -	\$ -	\$ -	\$ 27.40
50	32960	MOORE, BRUCE	\$ 4.76	\$ -	\$ -	\$ 0.68	\$ -	\$ 3.40
50	32942	PERKINS, JOHN	\$ 0.18	\$ -	\$ -	\$ -	\$ -	\$ 0.18
50	11819	PETERSON, JAMES	\$ 108.54	\$ -	\$ -	\$ -	\$ -	\$ 108.54
50	30072	PIERSON, JASON	\$ 48.44	\$ -	\$ -	\$ -	\$ -	\$ 48.44
50	29310	POLTACK, GARRETT	\$ 98.00	\$ -	\$ -	\$ -	\$ -	\$ 98.00
50	30231	PRO LINE COMPANIES, LLC	\$ 1,805.58	\$ 1,627.60	\$ -	\$ 2.60	\$ 2.60	\$ 172.78
50	8825	PROVENCHER, PAUL R JR	\$ 0.50	\$ -	\$ -	\$ -	\$ -	\$ 0.50
50	31767	PRUSUTAM, NEPAL	\$ 119.26	\$ -	\$ -	\$ -	\$ -	\$ 119.26
50	33022	RAFAT, KAREEM	\$ 0.10	\$ -	\$ -	\$ -	\$ -	\$ 0.10
50	30809	RAYMOND, JAMES	\$ 61.88	\$ -	\$ -	\$ -	\$ -	\$ 61.88
50	33143	REAGAN, RYAN	\$ 42.65	\$ 0.60	\$ -	\$ 0.60	\$ 0.60	\$ 40.85
50	33125	RIVERA, JOSHUA	\$ 48.54	\$ 0.26	\$ -	\$ 0.26	\$ 0.26	\$ 47.76
50	32941	ROADRUNNER MECHANICAL L	\$ 1,420.75	\$ 1,237.60	\$ -	\$ 2.60	\$ 7.77	\$ 172.78
50	32269	ROBICHAUD, DENNIS	\$ 115.46	\$ -	\$ -	\$ -	\$ -	\$ 115.46
50	31187	ROBINSON, JOSHUA	\$ 151.79	\$ -	\$ -	\$ -	\$ -	\$ 151.79
50	33160	ROCCA, DAVID	\$ 30.82	\$ 0.44	\$ -	\$ 0.44	\$ 0.44	\$ 29.50
50	33219	ROCKHOLT, JACK	\$ 48.67	\$ 0.71	\$ -	\$ 0.71	\$ -	\$ 47.25
50	32411	ROCKWELL, DANA	\$ 0.36	\$ -	\$ -	\$ -	\$ -	\$ 0.36
50	33146	ROSSMAN, ALEXEXIS	\$ 5.32	\$ 0.08	\$ -	\$ 0.08	\$ 0.08	\$ 5.08
50	25009	ROTO-ROOTER OF NH	\$ 655.81	\$ 178.57	\$ -	\$ 3.05	\$ 269.54	\$ 204.65
50	32908	RUIZ, JORGE	\$ 180.00	\$ -	\$ -	\$ -	\$ -	\$ 180.00
50	31009	SAFARI CONSTRUCTION MGM	\$ 5.25	\$ -	\$ -	\$ -	\$ -	\$ 5.25
50	32911	SALAMANCA, JESUS	\$ 166.25	\$ -	\$ -	\$ -	\$ -	\$ 166.25

City of Manchester NH - Receivables
Over 90 Days as of 4/8/2021

TYPE	CUST ID	NAME	TOTAL	CURRENT	0-30 DAYS DUE	31-60 DAYS DUE	61-90 DAYS DUE	OVER 90 DAYS DUE
50	32997	SAMPLE, JOSEPH R.	\$ 142.14	\$ 1.52	-	\$ 1.52	\$ 1.52	\$ 137.58
50	29629	SANDBURY, NATHAN	\$ 246.20	\$ -	-	\$ -	\$ -	\$ 246.20
50	29448	SCHUNEMANN, DAVID	\$ 92.55	\$ -	-	\$ -	\$ -	\$ 92.55
50	32478	SCI EXCAVATING LLC.	\$ 1,243.82	\$ 16.71	-	\$ 16.71	\$ 16.71	\$ 1,193.69
50	32401	SEGLAH, CLEMENCE	\$ 1.16	\$ -	-	\$ -	\$ -	\$ 1.16
50	32909	SHABAKA, SHERIF	\$ 77.00	\$ -	-	\$ -	\$ -	\$ 77.00
50	32962	SHEGANI, ALBI	\$ 29.37	\$ 0.39	-	\$ 0.39	\$ 0.39	\$ 28.20
50	32741	SILVENT, JOHN	\$ 70.85	\$ -	-	\$ -	\$ -	\$ 70.85
50	8277	ST CYR, JOSEPH	\$ 18.58	\$ 14.00	-	\$ -	\$ -	\$ 4.58
50	33217	STANLEY, SEAN	\$ 43.78	\$ 0.64	-	\$ 0.64	\$ -	\$ 42.50
50	4091	STATE OF NEW HAMPSHIRE	\$ 336,413.17	\$ 20,186.17	-	\$ 276,172.49	\$ -	\$ 40,054.51
50	33137	STERN, MICHAEL	\$ 0.26	\$ -	-	\$ -	\$ 0.13	\$ 0.13
50	8041	SYKES, WILLIAM	\$ 0.25	\$ -	-	\$ -	\$ -	\$ 0.25
50	32746	TIERNEY, DOUGLAS	\$ 35.27	\$ -	-	\$ -	\$ -	\$ 35.27
50	31855	TOSADO-NIEVES, PABLO	\$ 107.25	\$ -	-	\$ -	\$ -	\$ 107.25
50	32992	TRIPP, STEVEN DALLAS JR	\$ 0.18	\$ -	-	\$ -	\$ -	\$ 0.18
50	32480	TURSKI, TODD	\$ 103.03	\$ 1.28	-	\$ 1.28	\$ 1.28	\$ 99.19
50	29627	TWIN STATE PROP. MAINT	\$ 166.16	\$ -	-	\$ -	\$ -	\$ 166.16
50	32570	WEARE, DAVID	\$ 0.26	\$ -	-	\$ -	\$ -	\$ 0.26
50	28289	WHITEMAN, LACY	\$ 6.44	\$ -	-	\$ -	\$ -	\$ 6.44
50	28777	WORSLEY, MICHAEL K	\$ 9.64	\$ -	-	\$ -	\$ -	\$ 9.64
50	31030	YOUNG, DAVID	\$ 34.18	\$ -	-	\$ -	\$ -	\$ 34.18
50	27869	YOUNG, NOAH C	\$ 230.70	\$ -	-	\$ -	\$ -	\$ 230.70
50	32947	ZENANDRE, BRACCIO	\$ 180.36	\$ 2.42	-	\$ 2.42	\$ 2.42	\$ 173.10
50	32407	ZLOTRG, ALDIN	\$ 197.75	\$ -	-	\$ -	\$ -	\$ 197.75
51	32509	CCMSI	\$ 3.35	\$ -	-	\$ -	\$ -	\$ 3.35
50 & 51 - HIGHWAY TOTALS			\$ 806,796.76	\$ 407,729.66	\$ -	\$ 276,787.18	\$ 465.76	\$ 121,814.16
52	26464	ANDERSON, MELISSA	\$ 120.90	\$ -	-	\$ -	\$ -	\$ 120.90
52	31834	ANDREW, CLAUS J.	\$ 255.00	\$ -	-	\$ -	\$ -	\$ 255.00
52	27681	BENOIT, JESSICA	\$ 120.00	\$ -	-	\$ -	\$ -	\$ 120.00
52	15146	BERGERON, ROLAND	\$ 120.00	\$ -	-	\$ -	\$ -	\$ 120.00
52	29008	BLUER, JOSHUA	\$ 111.66	\$ -	-	\$ -	\$ -	\$ 111.66
52	29663	BRASWELL, LAKEISHA	\$ 110.63	\$ -	-	\$ -	\$ -	\$ 110.63
52	33151	BROWN, ERIC	\$ 165.00	\$ -	-	\$ 55.00	\$ 55.00	\$ 55.00
52	31542	BYRNE, KAREN	\$ 113.32	\$ -	-	\$ -	\$ -	\$ 113.32
52	25382	CALIFARNO, SHARON	\$ 110.00	\$ -	-	\$ -	\$ -	\$ 110.00
52	16680	CAVANAUGH, TIFFANY	\$ 55.00	\$ -	-	\$ -	\$ -	\$ 55.00
52	31896	CHEDDAR & RYE	\$ 226.75	\$ 111.73	-	\$ -	\$ 110.00	\$ 5.02
52	23588	CONSTANT, RYAN	\$ 150.00	\$ -	-	\$ -	\$ -	\$ 150.00

City of Manchester NH - Receivables
Over 90 Days as of 4/8/2021

TYPE	CUST ID	NAME	TOTAL	CURRENT	0-30 DAYS DUE	31-60 DAYS DUE	61-90 DAYS DUE	OVER 90 DAYS DUE
52	12388	COZZENS, MARY	\$ 120.00	-	\$ -	-	\$ -	\$ 120.00
52	27683	CROWLEY, BRIAN	\$ 55.00	-	\$ -	-	\$ -	\$ 55.00
52	29721	CRUZ, ZAMAIRA	\$ 55.00	-	\$ -	-	\$ -	\$ 55.00
52	31099	CURTIS, RICKY	\$ 55.00	-	\$ -	-	\$ -	\$ 55.00
52	32517	DANDI PRODUCTS	\$ 85.00	-	\$ -	-	\$ -	\$ 85.00
52	27905	DEFABIO, DEBRA	\$ 120.00	-	\$ -	-	\$ -	\$ 120.00
52	31157	DEKORNE, CATHERINE	\$ 120.00	-	\$ -	-	\$ -	\$ 120.00
52	30960	DIETER, DAVID	\$ 121.80	-	\$ -	-	\$ -	\$ 121.80
52	27343	EMERSON, SAMANTHA	\$ 110.00	-	\$ -	-	\$ -	\$ 110.00
52	32969	FARGO, MICHAEL	\$ 225.81	-	\$ -	-	\$ -	\$ 225.81
52	8132-52	FEMA	\$ 417.96	-	\$ -	-	\$ -	\$ 417.96
52	26745	FORREST TIMOTHY	\$ 200.00	-	\$ -	-	\$ -	\$ 200.00
52	32913	FOWLER, JESSIE	\$ 226.64	3.32	\$ -	2.49	\$ 55.83	\$ 165.00
52	32561	GAINOR, EDWARD	\$ 150.00	-	\$ -	-	\$ -	\$ 150.00
52	32248	GALGANO, MICHAEL	\$ 165.00	-	\$ -	-	\$ -	\$ 165.00
52	25506	GARNEAU, MARK	\$ 170.00	-	\$ -	-	\$ -	\$ 170.00
52	20842	GRICE, THOMAS	\$ 113.32	-	\$ -	-	\$ -	\$ 113.32
52	13921	JANELLE, PETER	\$ 170.00	-	\$ -	-	\$ -	\$ 170.00
52	29554	JEBUR, DIYAR	\$ 165.00	-	\$ -	-	\$ -	\$ 165.00
52	31900	JOHNSON, ERIN N.	\$ 255.00	-	\$ -	-	\$ -	\$ 255.00
52	31169	JOHNSON, JASON	\$ 170.00	-	\$ -	-	\$ -	\$ 170.00
52	6384	JOHNSON, KAREN	\$ 85.00	-	\$ -	-	\$ -	\$ 85.00
52	32651	JUST, ASHLEY	\$ 85.00	-	\$ -	-	\$ -	\$ 85.00
52	30187	KEANE, EMILY	\$ 114.15	-	\$ -	-	\$ -	\$ 114.15
52	29525	KELLY, EDWARD	\$ 165.00	-	\$ -	-	\$ -	\$ 165.00
52	32249	LLAMA, FRANK III	\$ 111.66	-	\$ -	-	\$ -	\$ 111.66
52	29557	LORENA'S CANTINA	\$ 113.30	-	\$ -	-	\$ -	\$ 113.30
52	27481	LOURES, SAMANTHA	\$ 56.66	-	\$ -	-	\$ -	\$ 56.66
52	32787	MACLAUGHLIN, VICTORIA	\$ 60.00	-	\$ -	-	\$ -	\$ 60.00
52	32761	MADHUMITHA, GOKA	\$ 85.00	-	\$ -	-	\$ -	\$ 85.00
52	31989	MARTIN, MIRANDA	\$ 255.00	-	\$ -	-	\$ -	\$ 255.00
52	32287	MCCARTHY, JAMES	\$ 85.00	-	\$ -	-	\$ -	\$ 85.00
52	28527	MCKENZIE, BRANDON	\$ 120.00	-	\$ -	-	\$ -	\$ 120.00
52	30420	MCKINNEY, MONICA	\$ 60.00	-	\$ -	-	\$ -	\$ 60.00
52	32764	MILLER, LEE	\$ 60.00	-	\$ -	-	\$ -	\$ 60.00
52	28520	MONTEAGUDO, YASBEL	\$ 167.36	-	\$ -	-	\$ -	\$ 167.36
52	29558	MORENO, CHRISTIAN	\$ 165.00	-	\$ -	-	\$ -	\$ 165.00
52	31723	NAZARALI, MILA	\$ 62.70	-	\$ -	-	\$ -	\$ 62.70
52	32985	NEVE, PAUL	\$ 100.00	-	\$ -	-	\$ 85.00	\$ 15.00

City of Manchester NH - Receivables
Over 90 Days as of 4/8/2021

TYPE	CUST ID	NAME	TOTAL	CURRENT	0-30 DAYS DUE	31-60 DAYS DUE	61-90 DAYS DUE	OVER 90 DAYS DUE
52	31297	OGLEBAY, MISSY	\$ 60.00	\$ -	\$ -	\$ -	\$ -	\$ 60.00
52	18443	OTIS, MARK	\$ 55.00	\$ -	\$ -	\$ -	\$ -	\$ 55.00
52	26744	PACKARD, DEREK	\$ 255.00	\$ -	\$ -	\$ -	\$ -	\$ 255.00
52	32291	PALAZZO, ELIZABETH	\$ 220.00	\$ -	\$ -	\$ -	\$ -	\$ 220.00
52	32045	PALAZZOLA, JESSICA	\$ 85.00	\$ -	\$ -	\$ -	\$ -	\$ 85.00
52	32616	PAOLINI, LISA	\$ 340.00	\$ -	\$ -	\$ -	\$ -	\$ 340.00
52	32183	PEREIRA, JUSTIN	\$ 180.00	\$ -	\$ -	\$ -	\$ -	\$ 180.00
52	25578	PHILLIPS, MAGGIE	\$ 340.00	\$ -	\$ -	\$ -	\$ -	\$ 340.00
52	32612	PRM-RGM, LLC	\$ 510.00	\$ -	\$ -	\$ -	\$ -	\$ 510.00
52	31427	PROVENCHER, EMILY	\$ 170.00	\$ -	\$ -	\$ -	\$ -	\$ 170.00
52	27051	RABEAH, SARMED	\$ 170.00	\$ -	\$ -	\$ -	\$ -	\$ 170.00
52	31830	RATCHFORD, ASHLEY	\$ 85.00	\$ -	\$ -	\$ -	\$ -	\$ 85.00
52	32282	RICE, PATRICIA	\$ 42.50	\$ -	\$ -	\$ -	\$ -	\$ 42.50
52	31786	RITCHIE, JENNI	\$ 180.00	\$ -	\$ -	\$ -	\$ -	\$ 180.00
52	32798	ROSA, ZACHARY	\$ 60.90	\$ 0.90	\$ -	\$ -	\$ -	\$ 60.00
52	19825	SALTER SCHOOL OF NURSIN	\$ 13,657.95	\$ 190.59	\$ -	\$ 190.59	\$ 190.59	\$ 13,086.18
52	33171	SANSON, ELISABETH	\$ 170.00	\$ -	\$ -	\$ -	\$ -	\$ 170.00
52	30169	SEWELL, JIMMY	\$ 110.00	\$ -	\$ -	\$ -	\$ -	\$ 110.00
52	30959	SOUICY, JOEL	\$ 425.00	\$ -	\$ -	\$ -	\$ -	\$ 425.00
52	29521	ST. JOHN, MARY	\$ 165.00	\$ -	\$ -	\$ -	\$ -	\$ 165.00
52	11528	STRANGE, KAT	\$ 190.80	\$ -	\$ -	\$ -	\$ -	\$ 190.80
52	20625	STUART, MARK	\$ 110.00	\$ -	\$ -	\$ -	\$ -	\$ 110.00
52	26867	TOBIN, SHAWN	\$ 170.00	\$ -	\$ -	\$ -	\$ -	\$ 170.00
52	32341	TROIANI, GAYLE	\$ 60.90	\$ -	\$ -	\$ -	\$ -	\$ 60.90
52	31933	TSERONIS, ALEXANDRA	\$ 255.00	\$ -	\$ -	\$ -	\$ -	\$ 255.00
52	25595	TSERONIS, ERIN	\$ 255.00	\$ -	\$ -	\$ -	\$ -	\$ 255.00
52	32769	WHITTAKER, JENNIFER	\$ 56.66	\$ 0.83	\$ -	\$ 0.83	\$ -	\$ 55.00
52 - PARKING TOTALS			\$ 25,259.33	\$ 307.37	\$ -	\$ 248.91	\$ 496.42	\$ 24,206.63
60	8132-60	FEMA	\$ 8,682.60	\$ -	\$ -	\$ -	\$ -	\$ 8,682.60
60 - WELFARE TOTALS			\$ 8,682.60	\$ -	\$ -	\$ -	\$ -	\$ 8,682.60
65	33166	JACK SWEENEY	\$ 94.05	\$ 1.35	\$ -	\$ 1.35	\$ 1.35	\$ 90.00
65	3575	MANCHESTER REGIONAL YOU	\$ 34,766.92	\$ 34,759.35	\$ -	\$ -	\$ -	\$ 7.57
65 - PARKS & RECREATION TOTALS			\$ 34,860.97	\$ 34,760.70	\$ -	\$ 1.35	\$ 1.35	\$ 97.57
GRAND TOTALS			\$ 2,242,935.88	\$ 612,467.41	\$ -	\$ 616,456.06	\$ 80,613.59	\$ 933,398.82

Submission for Solicitors Review
Account in Collections

**City of Manchester - Accounts Receivable
Submissions for Solicitor's Review**

Sent to Solicitor	Dept	Customer Name	Cust #	Invoice #	Invoice Dates	Original Amount	Remaining Balance	Finance Charges	Total Outstanding	Explanation / Determination
5/8/2017	CE	Mateo, Ernesto B	24593	9988634	11/25/2015	\$ 1,145.00	\$ 1,145.00	\$ 206.16	\$ 1,351.16	\$500 Bail Payment Received 7/22/19
3/29/2018	CE	Ahmedamin, Sandra	29012	1011955	7/17/2017	\$ 1,150.00	\$ 1,150.00	\$ 86.25	\$ 1,236.25	Paying court approved \$50/month payment until full debt satisfied.
4/27/2018	CE	Panourgias, Maria	28332	1009337	5/12/2017	\$ 1,580.00	\$ 1,580.00	\$ 165.90	\$ 1,745.90	3/9/20 \$200 Overdue payment received.
2/6/2020	Fire	LRNCT, LLC	27000	1039590	8/16/2019	\$ 2,100.00	\$ 2,100.00	\$ 126.00	\$ 2,226.00	Paying court approved \$50/month payment until full debt satisfied.
	Highway	Corcoran Environmental	10626	Numerous Invoices	1/6/2010 - 6/28/2010	\$ 29,250.00	\$ 24,182.43	\$ -	\$ 24,182.43	10/7/20 In the process of negotiation with the account's counsel.
4/8/2021	Parking	Sailer School of Nursing	19825	Numerous Invoices	7/9/20 - 9/1/20	\$ 12,705.00	\$ 12,705.00	\$ 952.95	\$ 13,657.95	
1/22/2021	Police	Veracity Construction	29057	1028365 & 1029153	9/19/18 & 10/3/18	\$ 1,422.50	\$ 1,422.50	\$ 75.20	\$ 1,497.70	Bankruptcy

All accounts determined to be uncollectable by collections >\$1,000 sent to City Solicitor

New Submission

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Accounts, Enrollment & Revenue Administration respectfully advises, after due and careful consideration, that the City's Monthly Financial Report (unaudited) for the first nine months of fiscal year 2021, submitted by the Finance Director, has been accepted.

(Unanimous vote with the exception of Aldermen O'Neil and Hirschmann who were absent)

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Matthew Normand", with a stylized flourish at the end.

Clerk of Committee

**CITY OF MANCHESTER
NEW HAMPSHIRE**



FINANCIAL REPORTS

**FOR THE NINE MONTHS ENDED
MARCH 31, 2021**

UNAUDITED

CITY OF MANCHESTER, NEW HAMPSHIRE
PRELIMINARY FINANCIAL STATEMENTS
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FOR THE NINE MONTHS ENDED MARCH 31, 2021
(UNAUDITED)

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4	Non-Property Tax Revenues - General Fund Budget vs Actual by Type - Fiscal Year 2021
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6	Non-Property Tax Revenues - General Fund Budget vs Actual by Type - Fiscal Years 2020 vs 2021
7	Parking Division Account Balances Fiscal Year 2021



Sharon Y. Wickens
Finance Officer

CITY OF MANCHESTER

Finance Department

April 12, 2021

Committee on Accounts, Enrollment and Revenue Administration
C/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached for your review is the City of Manchester's unaudited Monthly Financial Report for the first nine months of fiscal year 2021.

Expenditures:

The average unobligated balance percentage after nine months should be 25% as a benchmark. All departments are within 10% of this benchmark with the exception of the Department of Public Works. The overall unobligated percentage after nine months is 27.35% for 2021 compared to 24.72% a year ago. Health insurance costs for 2021 are trending over budget by \$480 thousand through March. A comparison of retirement payouts through March for FY 2021 and 2020 is as follows:

	2021	2020
Payments	\$ 1,461,902	\$ 1,145,213
Retirements		
Police	11	5
Fire	10	5
DPW	5	10
All Other	6	8
Total	32	28

The following amounts have been transferred from the FY 2021 Contingency Account as of 4/6/2021:

Original Budget	7/1/2020	1,571,979.00
Transfer for Splash Pad/Hunt Pool/Crystal Lake Summer Funding	7/7/2020	(26,902.00)
Transfer for Public Skating Positions	9/1/2020	(14,000.00)
Transfer for Planning Department for filling critical vacancies	10/6/2020	(45,000.00)
School Charter Commission completion fund transfer	10/6/2020	5,216.88
Transfer for DPW recycling contract approval	10/20/2020	(600,000.00)
Transfer to Police Department	11/17/2020	(200,000.00)
Transfer to DPW for recycling contract	4/6/2021	(152,950.00)
Revised Balance - posted		538,343.88

Revenues:

Revenues for the first nine months of fiscal year 2021 are \$2.3 million lower than a year ago. Auto registrations are \$325 thousand higher than the same period a year ago. Reimbursements are lower by \$456 thousands primarily due to the recent bond refunding and the timing of interdepartmental billing from DPW to EPD for sewer work. Building permits are lower by \$1.7 million, primarily due to several large projects requiring building permits in FY20 and the impact on business due to the COVID19 pandemic. Interest income is also down by \$515 thousand due to lower interest rates.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sharon Y. Wickens', written over a horizontal line.

Sharon Y. Wickens
Finance Officer

City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Nine Months Ended March 31, 2021
 (UNAUDITED)
 Budget Basis
 QT3BUDBNB1

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	FY 2021 MODIFIED BUDGET	FY 2021 OBLIGATIONS TO DATE	FY 2021 UNOBLIGATED BALANCE	FY 2021 PERCENT UNOBLIGATED
AGENCIES-				
ALDERMEN	\$ 70,000.00	\$ 51,250.00	\$ 18,750.00	26.79
ASSESSORS	655,902.00	465,092.39	190,809.61	29.09
CITY CLERK	1,022,852.00	571,241.16	451,610.84	44.15
CITY SOLICITOR	1,567,314.00	1,106,013.52	461,300.48	29.43
FINANCE	996,435.00	636,744.73	359,690.27	36.10
CENTRAL FLEET MANAGEMENT	3,394,961.00	2,376,348.15	1,018,612.85	30.00
INFORMATION SYSTEMS	1,786,787.00	1,325,136.44	461,650.56	25.84
MAYOR	239,156.00	166,115.17	73,040.83	30.54
OFFICE OF YOUTH SERVICES	623,414.00	433,213.22	190,200.78	30.51
HUMAN RESOURCES	775,267.00	491,433.81	283,833.19	36.61
PLANNING & COMMUNITY DEVELOPMENT	2,140,437.00	1,502,980.63	637,456.37	29.78
TAX COLLECTOR	657,558.00	456,813.61	200,744.39	30.53
FIRE	21,577,551.00	16,180,298.88	5,397,252.12	25.01
POLICE	27,576,629.00	19,800,257.79	7,776,371.21	28.20
HEALTH	3,048,884.00	1,979,932.71	1,068,951.29	35.06
DEPARTMENT OF PUBLIC WORKS	27,997,788.00	23,210,807.74	4,786,980.26	17.10
WELFARE	1,072,699.00	590,746.77	481,952.23	44.93
LIBRARY	2,079,487.00	1,491,552.51	587,934.49	28.27
SENIOR SERVICES	256,008.00	181,884.22	74,123.78	28.95
TOTAL AGENCIES	97,539,129.00	73,017,863.45	24,521,265.55	25.14
RESTRICTED ITEMS-				
WORKERS COMPENSATION - SALARY	684,000.00	279,158.94	404,841.06	59.19
WORKERS COMPENSATION - MEDICAL	1,683,654.00	1,714,132.26	(30,478.26)	(1.81)
HEALTH INSURANCE	11,813,720.00	9,340,157.27	2,473,562.73	20.94
DENTAL INSURANCE	712,791.00	554,227.75	158,563.25	22.25
DEATH BENEFIT	72,601.00	34,307.68	38,293.32	52.74
DISABILITY INSURANCE	61,821.00	30,790.95	31,030.05	50.19
CITY RETIREMENT	9,421,925.00	7,076,117.12	2,345,807.88	24.90
FIRE STATE PENSION	5,835,716.00	4,464,191.77	1,371,524.23	23.50
POLICE STATE PENSION	6,451,192.00	4,774,074.95	1,677,117.05	26.00
FICA	3,156,973.00	2,226,312.02	930,660.98	29.48
UNEMPLOYMENT	25,000.00	-	25,000.00	100.00
TUITION	50,000.00	35,128.91	14,871.09	29.74
CGL INSURANCE	1,000,000.00	823,343.24	176,656.76	17.67
TOTAL RESTRICTED ITEMS	40,969,393.00	31,351,942.86	9,617,450.14	23.47

City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Nine Months Ended March 31, 2021
 (UNAUDITED)
 Budget Basis
 QT3BUDNBN1

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	FY 2021 MODIFIED BUDGET	FY 2021 OBLIGATIONS TO DATE	FY 2021 UNOBLIGATED BALANCE	FY 2021 PERCENT UNOBLIGATED
NON-DEPARTMENTAL ITEMS-				
CONTINGENCY	533,127.00	(5,216.88)	538,343.88	100.98
MPTS	452,033.00	452,033.00	-	-
CIVIC CONTRIBUTIONS	144,389.00	131,476.00	12,913.00	8.94
TRANSFER TO RESERVE ACCOUNT	1,850,000.00	1,850,000.00	-	-
NON-CITY PROGRAMS	74,563.00	74,563.48	(.48)	-
STREET LIGHTING	948,087.00	761,183.92	186,903.08	19.71
TRANSIT SUBSIDY	1,373,782.00	1,373,782.00	-	-
EMPLOYEE MEDICAL SERVICES	55,000.00	35,075.23	19,924.77	36.23
MATURING DEBT	11,863,203.00	5,126,676.71	6,736,526.29	56.79
INTEREST ON MATURING DEBT	5,349,442.00	2,911,140.65	2,438,301.35	45.58

TOTAL NON-DEPARTMENTAL ITEMS	22,643,626.00	12,710,714.11	9,932,911.89	43.87

TOTAL GENERAL FUND	\$ 161,152,148.00	\$ 117,080,520.42	\$ 44,071,627.58	27.35
=====				

City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Nine Months Ended March 31, 2020
 (UNAUDITED)
 Budget Basis
 QT3BUDNBN2

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	FY 2020 MODIFIED BUDGET	FY 2020 OBLIGATIONS TO DATE	FY 2020 UNOBLIGATED BALANCE	FY 2020 PERCENT UNOBLIGATED
AGENCIES-				
ALDERMEN	\$ 70,000.00	\$ 52,500.00	\$ 17,500.00	25.00
ASSESSORS	671,400.00	439,719.40	231,680.60	34.51
CITY CLERK	1,074,350.00	795,067.05	279,282.95	26.00
MEDO	151,768.00	75,864.39	75,903.61	50.01
CITY SOLICITOR	1,494,017.00	1,068,142.85	425,874.15	28.51
FINANCE	1,016,066.00	745,217.49	270,848.51	26.66
CENTRAL FLEET MANAGEMENT	3,301,515.00	2,228,905.70	1,072,609.30	32.49
INFORMATION SYSTEMS	1,786,772.00	1,143,833.40	642,938.60	35.98
MAYOR	235,784.00	167,006.08	68,777.92	29.17
OFFICE OF YOUTH SERVICES	597,076.00	420,047.39	177,028.61	29.65
HUMAN RESOURCES	880,267.00	517,339.19	362,927.81	41.23
PLANNING & COMMUNITY DEVELOPMENT	2,164,616.00	1,423,729.29	740,886.71	34.23
TAX COLLECTOR	594,283.00	432,958.12	161,324.88	27.15
FIRE	20,972,192.00	16,014,603.79	4,957,588.21	23.64
POLICE	26,249,079.00	20,419,775.03	5,829,303.97	22.21
HEALTH	2,966,686.00	1,976,314.17	990,371.83	33.38
DEPARTMENT OF PUBLIC WORKS	28,351,871.00	23,166,254.09	5,185,616.91	18.29
WELFARE	961,746.00	719,331.21	242,414.79	25.21
LIBRARY	2,073,657.00	1,537,432.60	536,224.40	25.86
SENIOR SERVICES	236,862.00	173,955.39	62,906.61	26.56
TOTAL AGENCIES	95,850,007.00	73,517,996.63	22,332,010.37	23.30
RESTRICTED ITEMS-				
WORKERS COMPENSATION - SALARY	976,456.89	694,686.02	281,770.87	28.86
WORKERS COMPENSATION - MEDICAL	2,532,333.58	1,926,366.62	605,966.96	23.93
HEALTH INSURANCE	12,359,707.02	10,324,527.33	2,035,179.69	16.47
DENTAL INSURANCE	496,431.49	540,322.36	(43,890.87)	(8.84)
DEATH BENEFIT	72,601.00	34,769.64	37,831.36	52.11
DISABILITY INSURANCE	62,151.00	30,984.10	31,166.90	50.15
CITY RETIREMENT	9,187,096.49	6,950,153.88	2,236,942.61	24.35
FIRE STATE PENSION	5,695,716.00	4,370,279.70	1,325,436.30	23.27
POLICE STATE PENSION	6,159,646.01	4,558,160.03	1,601,485.98	26.00
FICA	2,993,426.22	2,280,458.85	712,967.37	23.82
UNEMPLOYMENT	25,000.00	5,040.54	19,959.46	79.84
TUITION	50,000.00	44,142.16	5,857.84	11.72
CGL INSURANCE	1,191,862.82	696,466.06	495,396.76	41.56
TOTAL RESTRICTED ITEMS	41,802,428.52	32,456,357.29	9,346,071.23	22.36

2
 10F2

City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Nine Months Ended March 31, 2020
 (UNAUDITED)
 Budget Basis
 QT3BUDNBN2

4/09/2
 11:18 A
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	FY 2020 MODIFIED BUDGET	FY 2020 OBLIGATIONS TO DATE	FY 2020 UNOBLIGATED BALANCE	FY 2020 PERCENT UNOBLIGATED
NON-DEPARTMENTAL ITEMS-				
MPTS	452,033.00	452,033.00	-	-
CONTINGENCY	35,000.00	25,000.00	10,000.00	28.57
CIVIC CONTRIBUTIONS	166,760.00	161,415.00	5,345.00	3.21
NON-CITY PROGRAMS	74,563.48	74,563.48	-	-
TRANSFER TO RESERVE ACCOUNTS	1,392,000.00	1,392,000.00	-	-
STREET LIGHTING	903,784.00	886,262.01	17,521.99	1.94
COMMUNITY IMPROVEMENT PROGRAM	1,632,757.00	1,632,757.00	-	-
TRANSIT SUBSIDY	1,273,947.00	1,273,947.00	-	-
EMPLOYEE MEDICAL SERVICES	55,000.00	37,199.90	17,800.10	32.36
MATURING DEBT	12,137,778.24	5,671,515.45	6,466,262.79	53.27
INTEREST ON MATURING DEBT	5,074,866.76	3,502,373.55	1,572,493.21	30.99

TOTAL NON-DEPARTMENTAL ITEMS	23,198,489.48	15,109,066.39	8,089,423.09	34.87

TOTAL GENERAL FUND	\$ 160,850,925.00	\$ 121,083,420.31	\$ 39,767,504.69	24.72
	=====			

2
 20F2

City of Manchester, New Hampshire
 Budget vs Actual Revenue By Department - General Fund
 Non-Property Tax Revenues
 For The Nine Months Ended March 31, 2021
 (UNAUDITED)
 Budget Basis
 QT3REVAGEN

4/09/2
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	FY 2021 MODIFIED BUDGET	FY 2021 REVENUE RECOGNIZED	FY 2021 UNRECOGNIZED BALANCE	FY 2021 PERCENTAGE UNRECOGNIZED
AGENCIES-				
ASSESSORS	933,500.00	897,768.11	35,731.89	3.83
CITY CLERK	2,415,055.00	1,264,784.37	1,150,270.63	47.63
CITY SOLICITOR	681,317.00	816,759.34	(135,442.34)	(19.88)
FINANCE	8,247,281.00	4,578,373.89	3,668,907.11	44.49
INFORMATION SYSTEMS	205,000.00	208,219.50	(3,219.50)	(1.57)
HUMAN RESOURCES	6,000.00	7,931.43	(1,931.43)	(32.19)
PLANNING & COMMUNITY DEVELOPMENT	3,196,000.00	2,031,064.52	1,164,935.48	36.45
TAX COLLECTOR	22,924,869.00	16,165,639.05	6,759,229.95	29.48
CENTRAL FLEET MANAGEMENT	45,000.00	42,214.45	2,785.55	6.19
FIRE	941,870.00	954,998.18	(13,128.18)	(1.39)
POLICE	1,218,308.00	424,333.43	793,974.57	65.17
HEALTH	2,638,657.00	1,408,204.50	1,230,452.50	46.63
DEPARTMENT OF PUBLIC WORKS	13,645,767.00	8,659,922.30	4,985,844.70	36.54
WELFARE	15,000.00	14,875.21	124.79	.83
SENIOR SERVICES	4,500.00	-	4,500.00	100.00
TOTAL AGENCIES	\$ 57,118,124.00	\$ 37,475,088.28	\$ 19,643,035.72	34.39

City of Manchester, New Hampshire
 Budget vs Actual Revenue By Type - General Fund
 Non-Property Tax Revenues
 For The Nine Months Ended March 31, 2021
 (UNAUDITED)
 Budget Basis
 QT3REVNPRP

4/09/2
 10:53 A
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	MODIFIED BUDGET	REVENUE RECOGNIZED	UNRECOGNIZED BALANCE	PERCENTAGE UNRECOGNIZED
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	21,140.00	45,199.52	(24,059.52)	(113.81)
INTEREST AND PENALTIES	670,000.00	594,583.19	75,416.81	11.26
CABLE FRANCHISE FEES	1,700,000.00	865,026.96	834,973.04	49.12
TOTAL TAXES, INTEREST AND PENALTIES	2,391,140.00	1,504,809.67	886,330.33	37.07
LICENSES AND PERMITS				
AUTO REGISTRATIONS	21,946,797.00	15,323,245.97	6,623,551.03	30.18
LICENSES	546,640.00	268,856.45	277,783.55	50.82
PERMITS	3,071,935.00	1,873,793.45	1,198,141.55	39.00
TOTAL LICENSES AND PERMITS	25,565,372.00	17,465,895.87	8,099,476.13	31.68
INTERGOVERNMENTAL				
FEDERAL REVENUES	406,000.00	277,005.88	128,994.12	31.77
PAYMENTS IN LIEU OF TAXES	895,800.00	860,160.07	35,639.93	3.98
STATE REVENUES	5,525,193.00	4,709,797.94	815,395.06	14.76
TOTAL INTERGOVERNMENTAL	6,826,993.00	5,846,963.89	980,029.11	14.36
SALES AND SERVICES				
GENERAL REVENUES	196,724.00	149,662.01	47,061.99	23.92
PUBLIC SAFETY	266,150.00	152,350.97	113,799.03	42.76
HIGHWAY	1,035,574.00	790,839.78	244,734.22	23.63
HEALTH	13,500.00	-	13,500.00	100.00
CEMETERY, PARKS & RECREATION	1,751,734.00	1,296,508.36	455,225.64	25.99
ZONING BOARD	69,000.00	53,001.00	15,999.00	23.19
PARKING VIOLATIONS	7,500.00	800.00	6,700.00	89.33
COURT FINES	9,000.00	2,177.24	6,822.76	75.81
OTHER FINES	-	13,025.00	(13,025.00)	-
FEES	1,171,345.00	1,104,120.38	67,224.62	5.74
WITNESS FEES	-	195.00	(195.00)	-
TOTAL SALES AND SERVICES	4,520,527.00	3,562,679.74	957,847.26	21.19
OTHER REVENUE SOURCES				
INTEREST INCOME	502,750.00	334,932.61	167,817.39	33.38
FUND TRANSFERS	2,856,195.00	-	2,856,195.00	100.00
REIMBURSEMENTS	3,125,550.00	2,301,418.39	824,131.61	26.37
RENTALS & LEASES	1,206,952.00	678,398.70	528,553.30	43.79
SCHOOL CHARGEBACKS	10,119,982.00	5,776,696.43	4,343,285.57	42.92
MISCELLANEOUS	2,663.00	3,292.98	(629.98)	(23.66)
TOTAL OTHER REVENUE SOURCES	17,814,092.00	9,094,739.11	8,719,352.89	48.95
TOTAL	\$ 57,118,124.00	\$ 37,475,088.28	\$ 19,643,035.72	34.39

City of Manchester, New Hampshire
 Budget vs Actual Revenue By Type -
 Non-Property Tax Revenues
 For The Nine Months Ended March 31, 2021
 Modified Budget FY 2021
 (UNAUDITED)
 Budget Basis
 QT3REVCOM1

4/09/2
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	ACTUAL FY 2020	MODIFIED BUDGET FY 21	DIFFERENCE ACTUAL 20 VS BUDGET 21	PERCENTAGE DIFFERENCE OF FY20 VS FY21
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	(2,014)	21,140	23,154	(1,149.65)
INTEREST AND PENALTIES	972,779	670,000	(302,779)	(31.13)
CABLE FRANCHISE FEES	1,757,127	1,700,000	(57,127)	(3.25)
	-----	-----	-----	-----
TOTAL TAXES, INTEREST AND PENALTIES	2,727,892	2,391,140	(336,752)	(12.34)
LICENSES AND PERMITS				
AUTO REGISTRATIONS	20,236,277	21,946,797	1,710,520	8.45
LICENSES	479,715	546,640	66,925	13.95
PERMITS	4,725,828	3,071,935	(1,653,893)	(35.00)
	-----	-----	-----	-----
TOTAL LICENSES AND PERMITS	25,441,820	25,565,372	123,552	.49
INTERGOVERNMENTAL				
FEDERAL REVENUES	239,640	406,000	166,360	69.42
PAYMENTS IN LIEU OF TAXES	895,764	895,800	36	-
STATE REVENUES	5,636,375	5,525,193	(111,182)	(1.97)
	-----	-----	-----	-----
TOTAL INTERGOVERNMENTAL	6,771,779	6,826,993	55,214	.82
SALES AND SERVICES				
GENERAL REVENUES	304,654	196,724	(107,930)	(35.43)
PUBLIC SAFETY	248,262	266,150	17,888	7.21
HIGHWAY	1,065,841	1,035,574	(30,267)	(2.84)
HEALTH	4,640	13,500	8,860	190.95
CEMETERY, PARKS & RECREATION	1,596,975	1,751,734	154,759	9.69
ZONING BOARD	69,190	69,000	(190)	(.27)
PARKING VIOLATIONS	5,950	7,500	1,550	26.05
COURT FINES	7,350	9,000	1,650	22.45
OTHER FINES	13,250	-	(13,250)	(100.00)
FEES	1,161,304	1,171,345	10,041	.86
WITNESS FEES	14,452	-	(14,452)	(100.00)
	-----	-----	-----	-----
TOTAL SALES AND SERVICES	4,491,868	4,520,527	28,659	.64
OTHER REVENUE SOURCES				
INTEREST INCOME	883,308	502,750	(380,558)	(43.08)
FUND TRANSFERS	3,062,411	2,856,195	(206,216)	(6.73)
REIMBURSEMENTS	3,667,573	3,125,550	(542,023)	(14.78)
RENTALS & LEASES	766,271	1,206,952	440,681	57.51
SCHOOL CHARGEBACKS	9,088,194	10,119,982	1,031,788	11.35
MISCELLANEOUS	35,334	2,663	(32,671)	(92.46)
	-----	-----	-----	-----
TOTAL OTHER REVENUE SOURCES	17,503,091	17,814,092	311,001	1.78
	-----	-----	-----	-----
TOTAL	\$ 56,936,450	\$ 57,118,124	\$ 181,674	.32
	=====	=====	=====	=====

City of Manchester, New Hampshire
 Budget vs Actual Revenue By Type -
 Non-Property Tax Revenues
 For The Nine Months Ended March 31, 2021 and 2020
 (UNAUDITED)
 Budget Basis
 QT3REVCOM2

4/09/2
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	9 MONTH ACTUAL FY 2020	9 MONTH ACTUAL FY 2021	DIFFERENCE ACTUAL 20 VS ACTUAL 21	PERCENTAGE DIFFERENCE OF FY20 VS FY21
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	(4,478)	45,199	49,677	(1,109.37)
INTEREST AND PENALTIES	673,965	594,583	(79,381)	(11.78)
CABLE FRANCHISE FEES	871,414	865,026	(6,387)	(.73)
TOTAL TAXES, INTEREST AND PENALTIES	1,540,901	1,504,809	(36,091)	(2.34)
LICENSES AND PERMITS				
AUTO REGISTRATIONS	14,998,312	15,323,245	324,933	2.17
LICENSES	250,913	268,856	17,943	7.15
PERMITS	4,132,749	1,873,793	(2,258,955)	(54.66)
TOTAL LICENSES AND PERMITS	19,381,974	17,465,895	(1,916,078)	(9.89)
INTERGOVERNMENTAL				
FEDERAL REVENUES	161,017	277,005	115,988	72.04
PAYMENTS IN LIEU OF TAXES	783,264	860,160	76,896	9.82
STATE REVENUES	4,761,439	4,709,797	(51,641)	(1.08)
TOTAL INTERGOVERNMENTAL	5,705,720	5,846,963	141,243	2.48
SALES AND SERVICES				
GENERAL REVENUES	266,723	149,662	(117,060)	(43.89)
PUBLIC SAFETY	199,590	152,350	(47,239)	(23.67)
HIGHWAY	710,943	790,839	79,896	11.24
HEALTH	4,640	-	(4,640)	(100.00)
CEMETERY, PARKS & RECREATION	1,286,831	1,296,508	9,677	.75
ZONING BOARD	49,710	53,001	3,291	6.62
PARKING VIOLATIONS	5,300	800	(4,500)	(84.91)
COURT FINES	6,660	2,177	(4,482)	(67.31)
OTHER FINES	13,250	13,025	(225)	(1.70)
FEES	977,221	1,104,120	126,899	12.99
WITNESS FEES	14,452	195	(14,257)	(98.65)
TOTAL SALES AND SERVICES	3,535,320	3,562,679	27,359	.77
OTHER REVENUE SOURCES				
INTEREST INCOME	849,920	334,932	(514,987)	(60.59)
REIMBURSEMENTS	2,757,860	2,301,418	(456,441)	(16.55)
RENTALS & LEASES	300,788	678,398	377,610	125.54
SCHOOL CHARGEBACKS	5,739,890	5,776,696	36,806	.64
MISCELLANEOUS	5,552	3,292	(2,259)	(40.69)
TOTAL OTHER REVENUE SOURCES	9,654,010	9,094,739	(559,270)	(5.79)
TOTAL	\$ 39,817,925	\$ 37,475,088	\$ (2,342,836)	(5.88)

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City of Manchester, New Hampshire
Parking Division
Budgetary basis
For the nine months ended March 31, 2021

(unaudited)

Object Code Description	2021 Revised Budget	July 2020- March 2021 Activity	2021 Balance
Intergovernmental Total	-	-	-
Charges for Services Total	1,497,150	800,984	763,722
Licenses & Permits Total	2,846,500	1,761,836	1,084,664
Interest Total	25,450	1,814	23,636
Other Revenue Total	634,958	497,248	137,710
Grand Total	<u>5,004,058</u>	<u>3,061,882</u>	<u>1,942,176</u>
Salaries & Wages Total	646,388	440,734	205,654
Employee Benefits Total	379,225	284,633	94,592
Purchased Professional Services Total	14,500	12,774	1,726
Purchased Property Services Total	816,440	460,870	355,570
Other Purchased Services Total	70,100	56,216	13,884
Supplies & Materials Total	100,000	46,584	53,416
Capital Outlay Total	-	-	-
Miscellaneous Total	213,270	66,655	146,615
Non-Departmental Total	258,040	229,771	28,269
Miscellaneous-Reimburse City Total	2,506,095	-	2,506,095
Grand Total	<u>5,004,058</u>	<u>1,598,237</u>	<u>3,405,821</u>
Excess (deficit) of revenues over expenditures	-	1,463,645	(1,463,645)

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Accounts, Enrollment & Revenue Administration respectfully recommends, after due and careful consideration, that ordinance amendment:

“Amending Chapter 130.13 Camping in Public Places by lowering the maximum fine for unlawful camping in public places.”

ought to pass and be enrolled.

(Unanimous vote with the exception of Aldermen O’Neil and Hirschmann who were absent)

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Matthew Hermand", with a stylized flourish at the end.

Clerk of Committee

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty-One

AN ORDINANCE

“Amending Chapter 130.13: Camping In Public Places by lowering the maximum fine for unlawful camping in public places.”

Be it Ordained, by the Board of Mayor and Aldermen of the City of Manchester, as follows:

I. Amend the Code of Ordinances by deleting language stricken (-----) and inserting new language as bold (**bold**). Sections of Chapter 130 not reflected remain unchanged.

§130.13 CAMPING IN PUBLIC PLACES.

(A) *Prohibitions.* It shall be unlawful for any person to use or cause to be used any of the streets, sidewalks, square or any other public place, excepting parks as governed by Chapter 96, as a camping place absent prior written permission from the Board of Mayor and Aldermen or its designee. As used in this provision, the term "camp" or "camping" shall mean the use of public property as a temporary or permanent place of dwelling, lodging or residence, or as a living accommodation at any time between sunset and sunrise as defined on the date of offense by the official government record, or as a sojourn that has not been authorized by the Board of Mayor and Aldermen or its designee. Indicia of camping may include, but are not limited to, any one or more of the following: storage of personal belongings; using tents, tarps or other temporary structures for sleeping or storage of personal belongings; hanging clothes line; carrying on cooking activities or making any fire in an unauthorized area; or any of such activities in combination with either sleeping or making preparations to sleep (including but not limited to the laying down of cots, cushions, sheets, blankets, sleeping bags or other bedding for the purpose of sleeping).

(B) *Enforcement.* The Manchester Police shall enforce this camping section only when the individual is on public property and there is an “available overnight shelter.” The term "available overnight shelter" shall mean that the person can, at the time of citation, go to a local homeless shelter, that said shelter has an available overnight space for the individual at no charge to the person, that said available overnight space will be available to that person upon their arrival and that the person is not barred for any reason including but not limited to bail conditions, protective orders, trespass orders, rules of the shelter, policies of the shelter, intoxication or impairment from going to the local homeless shelter. No person shall be cited unless and until a police officer receives confirmation of “available overnight shelter” as defined above, and the person has been advised that overnight shelter is available, warned that they will be cited should they not go to the “available overnight shelter” and continue to camp, and they have been given a reasonable opportunity to comply with the request. Reasonableness shall be judged based upon the specific facts of each case. If during the course of reasonably attempting to comply with request of the police officer to desist camping in a public place, the shelter bed becomes unavailable for any reason, the person shall not be cited. A police officer shall be required to conduct this inquiry each and every time prior to issuing a citation under this section.

(C) *Exceptions.* This section does not affect any other provision of the City of Manchester Code of Ordinances.

(D) *Penalty.* Any person who violates this provision shall be ~~sentenced under the provisions of §10.99 (a fine up to \$1,000)~~ **subject to a fine of up to \$250.**

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Administration/Information Systems respectfully recommends, after due and careful consideration, that the recommended changes to the income and asset limits for elderly and disabled tax exemptions for the current tax year be approved.

(Unanimous vote with the exception of Alderman Shaw who was absent)

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Matthew Harmond", with a stylized flourish at the end.

Clerk of Committee



CITY OF MANCHESTER Board of Assessors

One City Hall Plaza, West Wing
Manchester, New Hampshire 03101
Tel: (603) 624-6520 – Fax: (603) 628-6288
Email: assessors@manchesternh.gov
Web: www.ManchesterNH.Gov



Robert J. Gagne, Chairman
W. Michael Hurley

Lisa Turner
Assistant to Assessors

To: Committee on Administration / Information Systems
From: Board of Assessors
Date: April 12, 2021
Re: Exemption Analysis / 2021

Dear Chairman Sapienza and Members of the Committee:

The Board of Assessors has reviewed the exemption limits for the elderly exemption and disabled exemption. The last time these limits were reviewed by the Board of Assessors and modified by the Board of Mayor and Aldermen was in 2014. The following table lists the **current** exemption limits:

Exemption	Income Limit	Asset Limit
Elderly		
Single	\$37,000	\$90,000
Married	\$50,000	\$115,000
Disabled		
Single	\$37,000	\$90,000
Married	\$50,000	\$115,000

Income Limits: We have researched CPI data for 2014 and 2020. The data indicates that Manchester's elderly and disabled exemption income limits would need to be increased 9.87%, or 10%, rounded to keep up with inflation since 2014. The recommended increase to the asset limits would be from \$37,000 to **\$41,000** for single persons and from \$50,000 to **\$55,000** for married couples.

We have completed a survey of 9 neighboring New Hampshire cities and towns. It may be helpful to refer to this survey during your deliberations on this matter, and a copy of that report is included with this memo. In that survey, the elderly exemption income limit ranged from a low of \$35,000/single and \$45,000/married in the town of Derry to a high of \$51,040/single and \$68,960/married in the town of Bedford. The City of Nashua's limits are \$50,000 for both single and married. The City of Concord's limits are \$36,250/single and \$50,750/married. The Town of Londonderry's limits are \$40,800/single and \$50,300/married. The disabled exemption income limits are similar, in the cities and towns that offer this optional exemption. It should be noted that the disabled exemption is not offered or available to taxpayers in the city of Concord or in the towns of Derry, Goffstown and Hooksett.

These proposed new income limits would place Manchester at a reasonable level when compared to the cities of Nashua and Concord, and with the neighboring towns of Bedford, Derry, Hooksett and Londonderry

Asset Limit: In the survey of 9 cities and towns, the elderly exemption asset limit ranged from a low of \$95,000 (Concord) to a high of \$300,000 (Candia). The City of Nashua's limit is \$150,000/single or married. The Town of Bedford's limit is \$150,000/single or married. The Town of Derry's limit is \$150,000/single or married. The Town of Londonderry's limit is \$137,000/single or married. Also, the CPI data indicates that Manchester's elderly asset limits would need to be raised to keep up with inflation. The recommended increase would be from \$90,000 to **\$100,000** for single persons and from \$115,000 to **\$130,000** for married couples. The same increase is recommended for the disabled exemption asset limits.

Exemption	Current Income Limit	Recommended Income Limit	Current Asset Limit	Recommended Asset Limit
Elderly				
Single	\$37,000	\$41,000	\$90,000	\$100,000
Married	\$50,000	\$55,000	\$115,000	\$130,000
Disabled				
Single	\$37,000	\$41,000	\$90,000	\$100,000
Married	\$50,000	\$55,000	\$115,000	\$130,000

Should the Committee recommend and the full Board of Mayor and Aldermen approve the proposed changes for this tax year (2021), the Assessors would extend the deadline to apply for the elderly and disabled exemption from April 15th until 45 days after adoption of the changes by the BMA.

We will review the exemption benefit amounts later in the year when we near completion of our 2021 full statistical revaluation. We expect assessments will increase significantly and the exemption benefit amounts will need to be increased to keep pace with new assessed values.

I remain available to answer any questions that you may have regarding this matter.



Robert J. Gagne, Chairman

City of Manchester

Exemption Analysis / 2021

Town:		Bedford	Candia	Concord	Derry	Goffstown	Hooksett	Londonderry	Manchester (Current)	Manchester (Proposed)	Merrimack	Nashua
Elderly Exemption												
Income Limits	Single:	\$51,040	\$50,000	\$36,250	\$35,000	\$37,500	\$40,000	\$40,800	\$37,000	\$41,000	\$45,000	\$50,000
	Married:	\$68,960	\$50,000	\$50,750	\$45,000	\$55,000	\$52,500	\$50,300	\$50,000	\$55,000	\$60,000	\$50,000
Asset Limits	Single:	\$150,000	\$300,000	\$95,000	\$150,000	\$150,000	\$160,000	\$137,000	\$90,000	\$100,000	\$200,000	\$150,000
	Married:	\$150,000	\$300,000	\$95,000	\$150,000	\$150,000	\$160,000	\$137,000	\$115,000	\$130,000	\$200,000	\$150,000
Exemption Amounts	65-74	\$90,100	\$45,000	\$73,000	\$85,000	\$50,000	\$68,800	\$123,625	\$109,500	TBD	\$75,000	\$194,000
	75-79	\$96,000	\$70,000	\$119,000	\$125,000	\$67,500	\$96,300	\$154,500	\$148,500	TBD	\$100,000	\$224,000
	80+	\$141,600	\$90,000	\$203,000	\$165,000	\$90,000	\$123,800	\$206,000	\$195,500	TBD	\$125,000	\$280,000
Disabled Exemption												
Income Limits	Single:	\$51,840	\$50,000	Not	Not	Not	Not	\$40,800	\$37,000	\$41,000	\$50,000	\$50,000
	Married:	\$68,960	\$50,000	Offered	Offered	Offered	Offered	\$50,300	\$50,000	\$55,000	\$67,500	\$50,000
Asset Limits	Single:	\$150,000	\$300,000					\$137,000	\$90,000	\$100,000	\$200,000	\$150,000
	Married:	\$150,000	\$300,000					\$137,000	\$115,000	\$130,000	\$200,000	\$150,000
Exemption Amount	Disabled	\$52,000	\$35,000	\$0	\$0	\$0	\$0	\$123,625	\$109,500	TBD	\$35,000	\$194,000
Blind Exemption												
Exemption Amount	Blind	\$35,000	None Reported	\$120,234	\$40,000	None Reported	\$50,000	\$50,000	\$135,500	TBD	\$15,000	\$94,000



4/20/2021 - Nominated

CITY OF MANCHESTER

Joyce Craig
Mayor

MEMORANDUM

To: Board of Mayor and Aldermen
From: Mayor Joyce Craig
Date: April 20, 2021
Re: Nominations

Pursuant to Section 3.14(b) of the City Charter, please find below the following nomination, which will layover to the next meeting of the Board pursuant to Rule 20 of the Board of Mayor and Aldermen:

Airport Authority

- Sharon Carson to succeed herself as a regular member, term to expire March 1, 2024
- Eddie Leon to succeed himself as a regular member, term to expire March 1, 2024

Andrew F. Boyle
259 Russell Street
Manchester, N.H.
animrag@gmail.com

Experience

1993-Present New Hampshire Housing Bedford N.H.

Director, Asset Management

Directly responsible for the Federal and State compliance oversight of the Low-Income Housing Tax Credit Program, Section 8 New Construction Program, Performance Based Contract Administration Program, Federal HOME Program, Tax Exempt Bond Program and Uniform Relocation Act.

Directly responsible for the Compliance Management Oversight of approximately 400 properties including 15,000 units of affordable housing.

Manage and controlled payments of approximately \$60 million dollars of subsidy for payment to owners annually.

Manage and regulate all Capital Needs Assessment and Energy Audits for New Hampshire Housing financed projects.

1982-1993 H.J. Stabile & Son Nashua N.H.

Senior Project Manager

- Project manager for \$50 million dollar development and construction company.
- Developed, constructed and managed construction projects in excess of \$6 million dollars.
- Estimated and prepared budgets and schedules for construction of residential and commercial buildings including schools and hospitals.
- Estimated and prepared budgets and schedules for the construction of over 200 residential homes.
- Extensive background in the construction management field.

Education

2006-2008 University of New Hampshire Durham N.H.

- M.P.A., Public Administration

1978-1982 St. Anselm College Manchester N.H.

- B.A., Sociology/Political Science

2009 University of Notre Dame South Bend, In.

Mendoza College of Business

Executive Education Program

Affiliations

- National Leased Housing Association- Board Member
- National Council of State Housing Agencies
- Granite State Managers Association

Benjamin John Dion

35 Dewey Street
Manchester, NH 03103
(603) 264-3407
bendionnh@gmail.com

WORK EXPERIENCE

Apple Specialist, Nashua & Manchester, NH January 2014 - June 2016

- *Part-Time Sales Associate at the Apple Store*

Teacher, Manchester, NH August 2014 - December 2019

- *Social Studies teacher at Memorial High School*
- *World History, Economics, AP Micro*

Basketball Coach, Manchester, NH December 2016 - March 2017

- *Boy's JV Basketball Coach at Memorial High School*

Sales/Marketing Rep, Manchester, NH January 2020 - April 2020

- *Sales/Marketing Rep at the Hippo Press*

Vendor Enablement Associate, Portsmouth, NH April 2020 - Present

- *Paymode-X Vendor Advocate at Bottomline Technologies*

LEADERSHIP/VOLUNTEER EXPERIENCE

Student Leadership Program, NHTI - Concord, NH September 2006 - May 2008

- *Attended conferences and retreats for Student Leadership*

President of Campus Activities Board, NHTI - Concord, NH September 2007 - May 2008

- *Head officer of Campus Activities Board*
- *Planned on-campus events for NHTI students and organized students for volunteer opportunities*

Radio Show Host, Manchester, NH July 2017 - Present

- *Host of The Weekly Dion radio show on 95.3 FM WMNH*
- *Weekly radio show on Thursday nights all about Manchester*

Columnist/Writer, Manchester, NH July 2018 - Present

- *columnist for Manchester Ink Link, manchesterinklink.com*

Heritage Commissioner, Manchester, NH

July 2018 - Present

- *Alternate member of the Heritage Commission for the City of Manchester*

EDUCATION

New Hampshire Technical Institute, Concord, NH

May 2008

Associate of Science in Education

Keene State College, Keene, NH

May 2010

Bachelor of Arts in Secondary Education and Social Science

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty-One

AN ORDINANCE

“Amending Chapter 130.13: Camping In Public Places by lowering the maximum fine for unlawful camping in public places.”

Be it Ordained, by the Board of Mayor and Aldermen of the City of Manchester, as follows:

I. Amend the Code of Ordinances by deleting language stricken (-----) and inserting new language as bold (**bold**). Sections of Chapter 130 not reflected remain unchanged.

§130.13 CAMPING IN PUBLIC PLACES.

(A) *Prohibitions.* It shall be unlawful for any person to use or cause to be used any of the streets, sidewalks, square or any other public place, excepting parks as governed by Chapter 96, as a camping place absent prior written permission from the Board of Mayor and Aldermen or its designee. As used in this provision, the term "camp" or "camping" shall mean the use of public property as a temporary or permanent place of dwelling, lodging or residence, or as a living accommodation at any time between sunset and sunrise as defined on the date of offense by the official government record, or as a sojourn that has not been authorized by the Board of Mayor and Aldermen or its designee. Indicia of camping may include, but are not limited to, any one or more of the following: storage of personal belongings; using tents, tarps or other temporary structures for sleeping or storage of personal belongings; hanging clothes line; carrying on cooking activities or making any fire in an unauthorized area; or any of such activities in combination with either sleeping or making preparations to sleep (including but not limited to the laying down of cots, cushions, sheets, blankets, sleeping bags or other bedding for the purpose of sleeping).

(B) *Enforcement.* The Manchester Police shall enforce this camping section only when the individual is on public property and there is an “available overnight shelter.” The term "available overnight shelter" shall mean that the person can, at the time of citation, go to a local homeless shelter, that said shelter has an available overnight space for the individual at no charge to the person, that said available overnight space will be available to that person upon their arrival and that the person is not barred for any reason including but not limited to bail conditions, protective orders, trespass orders, rules of the shelter, policies of the shelter, intoxication or impairment from going to the local homeless shelter. No person shall be cited unless and until a police officer receives confirmation of “available overnight shelter” as defined above, and the person has been advised that overnight shelter is available, warned that they will be cited should they not go to the “available overnight shelter” and continue to camp, and they have been given a reasonable opportunity to comply with the request. Reasonableness shall be judged based upon the specific facts of each case. If during the course of reasonably attempting to comply with request of the police officer to desist camping in a public place, the shelter bed becomes unavailable for any reason, the person shall not be cited. A police officer shall be required to conduct this inquiry each and every time prior to issuing a citation under this section.

(C) *Exceptions.* This section does not affect any other provision of the City of Manchester Code of Ordinances.

(D) *Penalty.* Any person who violates this provision shall be ~~sentenced under the provisions of §10.99 (a fine up to \$1,000)~~ **subject to a fine of up to \$250.**

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty One

A RESOLUTION

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Seventy Nine Thousand Dollars (\$179,000) for the 2021 CIP 713821 FY2022 Vehicles (MWW).”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of One Hundred Seventy Nine Thousand Dollars (\$179,000) as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

Purpose	Amount
2021 – 713821 FY2022 Vehicles (MWW)	\$179,000

It is hereby declared that the vehicles to be financed by said bonds, notes or lease purchases have a useful life in excess of 7 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty

A RESOLUTION

“Authorizing Bonds, Notes or Lease Purchases in the amount of One Hundred Seventy Nine Thousand Dollars (\$179,000) for the 2021 CIP 713821 FY2022 Vehicles (MWW).”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty One

A RESOLUTION

“Authorizing Bonds, Notes or Lease Purchases in the amount of Six Hundred Forty Thousand Dollars (\$640,000) for the 2021 CIP 713921 FY2022 Vehicles (MWW).”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of Six Hundred Forty Thousand Dollars (\$640,000) as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

Purpose	Amount
2021 – 713921 FY2022 Vehicles (MWW)	\$640,000

It is hereby declared that the vehicles to be financed by said bonds, notes or lease purchases have a useful life in excess of 10 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty

A RESOLUTION

“Authorizing Bonds, Notes or Lease Purchases in the amount of Six Hundred Forty Thousand Dollars (\$640,000) for the 2021 CIP 713921 FY2022 Vehicles (MWW).”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty One

A RESOLUTION

“Authorizing Bonds, Notes or Lease Purchases in the amount of Two Million Eight Hundred Thousand Dollars (\$2,800,000) for the 2022 CIP 710022 Annual ROW Road Reconstruction (DPW-Highway).”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of Two Million Eight Hundred Thousand Dollars (\$2,800,000) as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

Purpose	Amount
2022 CIP 710022 Annual ROW Road Reconstruction (DPW-Highway)	\$2,800,000

It is hereby declared that the infrastructure improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 20 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty One

A RESOLUTION

“Authorizing Bonds, Notes or Lease Purchases in the amount of Two Million Eight Hundred Thousand Dollars (\$2,800,000) for the 2022 CIP 710022 Annual ROW Road Reconstruction (DPW-Highway).”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty-One

A RESOLUTION

“Appropriating to the Parking Fund the sum of \$5,573,711 from parking revenues for the Fiscal Year 2022.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Five Million, Five Hundred Seventy-Three Thousand, and Seven Hundred and Eleven Dollars (\$5,573,711) from parking revenues shall be hereby appropriated to the Parking Fund for the Fiscal Year 2022 as follows:

Salaries and Wages	\$651,354
Line Item Expenses	\$4,253,692
Capital Outlay	\$0

RESTRICTED FUNDS: Subject to the approval of the Finance Officer.

Employee Benefits	\$366,225
Debt Service	\$302,440

TOTAL	\$5,573,711
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RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty-One

A RESOLUTION

"Appropriating the sum of \$14,646,150 from Sewer User Rental Charges to the Environmental Protection Division for the Fiscal Year 2022."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Fourteen Million, Six Hundred Forty-Six Thousand, One Hundred and Fifty Dollars (\$14,646,150) from Sewer User Rental Charges to the Environmental Protection Division for the Fiscal Year 2022 be hereby appropriated for operation Expenses as follows:

Salaries and Wages	\$2,911,643
Line Item Expenses	\$3,793,700
Capital Outlay	\$1,774,800

RESTRICTED FUNDS: Subject to the approval of the Finance Officer.

Employee Benefits	\$1,701,873
Insurance	\$165,000
Debt Service	\$4,279,134
Audit	\$20,000

RESTRICTED FUNDS: Subject to the approval of the Board of Mayor and Aldermen.

Contingency	\$0
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TOTAL	\$14,646,150
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RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty-One

A RESOLUTION

“Appropriating to the Manchester Airport Authority the sum of \$35,403,184 from Special Airport Revenue Funds for the Fiscal Year 2022.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Thirty-Five Million, Four Hundred and Three Thousand, One Hundred Eighty-Four Dollars (\$35,403,184) from Special Airport Revenue funds shall be hereby appropriated to the Manchester Airport Authority for the Fiscal Year 2022 as follows:

Salaries and Wages	\$5,889,000
Line Item Expenses	\$16,284,220
Capital Outlay	\$640,464

RESTRICTED FUNDS: Subject to the approval of the Finance Officer.

Employee Benefits	\$3,519,500
Debt – Principal and Interest	\$8,500,000
Debt – Bond Financing	\$75,000
Audit	\$50,000
Insurance	\$445,000

TOTAL	\$35,403,184
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RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty-One

A RESOLUTION

“Appropriating to the Manchester Transit Authority the sum of \$1,373,420 for the Fiscal Year 2022.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of One Million, Three Hundred Seventy-Three Thousand, Four Hundred and Twenty Dollars (\$1,373,420) is hereby appropriated to the Manchester Transit Authority for the Fiscal Year 2022 to be taken from such unappropriated money as may now be in the City Treasury or may hereafter come into it and the balance by tax upon the estates liable to be taxed in said City and by tax on polls, or from other source shall be appropriated as follows:

RESTRICTED FUNDS: Subject to the approval of the Manchester Transit Authority.

\$1,373,420

RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty-One

A RESOLUTION

“Appropriating to the Manchester School District the sum of \$173,111,686 for the Fiscal Year 2022.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of One Hundred Seventy-Three Million, One Hundred and Eleven Thousand, Six Hundred and Eighty-Six Dollars (\$173,111,686) is hereby appropriated to the Manchester School District for the Fiscal Year 2022 to be taken from such unappropriated money as may now be in the City Treasury or may hereafter come into it and the balance by tax upon the estates liable to be taxed in said City and by tax on polls, or from other source shall be appropriated as follow:

RESTRICTED FUNDS: Subject to the approval of the City of Manchester Board of School Committee.

\$173,111,686

RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty-One

A RESOLUTION

“Appropriating all Incremental Meals and Rooms Tax Revenue Received by the City in the Fiscal Year 2022 and held in the Civic Center Fund, for the payment of the City’s Obligations in Said Fiscal Year under the Financing Agreement.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, IN ACCORDANCE WITH THE New Hampshire Revised Statutes Annotated, the Board of Mayor and Aldermen established on the books of the City the Civic Center Fund; and

WHEREAS, Meals and Rooms Tax Revenue, in excess of \$454,927 in each year, paid to the City by the State of New Hampshire in accordance with RSA 78-A shall be held in the Civic Center Fund to pay the City’s share of the costs of constructing the Manchester Civic Center; and

WHEREAS, in accordance with the terms of the Financing Agreement between the City and the Manchester Housing and Redevelopment Authority dated as of March 1, 2000 (the “Financing Agreement”), the City must appropriate funds held in the Civic Center Fund to meet its obligations under the Financing Agreement;

NOW, THEREFORE, be it resolved as follows:

That all Incremental Meals and Rooms Tax Revenue received by the City in the Fiscal Year 2022 and held, in the Civic Center Fund, is hereby appropriated for the payment of the City’s obligations in said fiscal year in accordance with the terms of the Financing Agreement.

RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty-One

A RESOLUTION

“Appropriating to the Manchester School Food and Nutrition Services Program the sum of \$5,819,971 from School Food and Nutrition Services Revenues for the Fiscal Year 2022.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Five Million, Eight Hundred Nineteen Thousand, Nine Hundred Seventy-One Dollars (\$5,819,971) from School Food and Nutrition Services revenues shall hereby be appropriated to the Manchester School Food and Nutrition Services program for the Fiscal Year 2022 as follows:

RESTRICTED FUNDS: Subject to the approval of the Manchester Board of School Committee.

\$5,819,971

RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester New Hampshire

In the year Two Thousand and Twenty-One

A RESOLUTION

“Raising Monies and Making Appropriations of \$161,873,287 for the Fiscal Year 2022.”

Page 1 of 2

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of One Hundred Sixty-One Million, Eight Hundred and Seventy-Three Thousand, Two Hundred and Eighty-Seven Dollars (\$161,873,287) plus the County Tax be taken from such unappropriated money as may now be in the City Treasury or may hereafter come into it, and the balance by tax upon the estates liable to be taxed in said City and by tax on polls, or from other source, shall be appropriated as follows:

General Government - Agencies

Aldermen	\$70,000
Assessors	\$658,719
City Clerk	\$1,031,152
Economic Development Office	\$0
City Solicitor	\$1,565,676
Finance Department	\$995,411
Information Systems	\$1,888,071
Mayor	\$238,342
Youth Services	\$590,969
Human Resources	\$734,037
Planning & Community Development	\$2,127,084
Tax Collector	\$665,599
Fire Department	\$21,732,635
Police Department	\$28,562,621
Health Department – City	\$1,576,058
Health Department – School	\$1,479,867
Public Works Department	\$28,775,873
Welfare Department	\$956,744
Library	\$2,026,156
Senior Services	\$248,283
Central Fleet Management	\$3,416,256
Subtotal Agencies:	\$99,339,553

Continued on page 2

City of Manchester New Hampshire

In the year Two Thousand and Twenty-One

A RESOLUTION

“Raising Monies and Making Appropriations of \$161,873,287 for the Fiscal Year 2022.”

Page 2 of 2

General Government - Non-Departmental Items

Health Insurance	\$11,813,720
Dental Insurance	\$712,791
Life Insurance	\$72,601
Disability Insurance	\$61,821
Workers Compensation – Salary	\$684,000
Workers Compensation – Medical	\$1,683,654
Casualty & General Liability	\$1,000,000
Fire Retirement	\$6,585,716
Police Retirement	\$7,851,192
City Retirement	\$11,286,925
FICA	\$3,156,973
Unemployment	\$25,000
Tuition Reimbursement	\$50,000
Transfers To Reserve Accounts	\$0
Street Lighting	\$748,087
Contingency	\$107,886
Civic Contributions and Programs	\$86,335
Intown Summer Concert	\$0
Southern NH Planning Commission	\$0
Manchester Public Television	\$452,033
Cash CIP Projects	\$0
Employees Medical Services	\$55,000
Maturing Debt	\$11,300,000
Interest on Maturing Debt	\$4,800,000
<i>Subtotal Non-Departmental</i>	\$62,533,734
 GRAND TOTAL (Agencies and Non-Departmental)	 \$161,873,287

RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester
New Hampshire

In the year Two Thousand and Twenty-One

A RESOLUTION

“Appropriating to the Central Business Service District the sum of \$258,000 from Central Business Service District Funds for the Fiscal Year 2022.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Two Hundred Fifty-Eight Thousand Dollars (\$258,000) from Central Business Service District funds shall be hereby appropriated to the Central Business Service District for the Fiscal Year 2022 as follows:

RESTRICTED FUNDS: Subject to the approval of the Planning Director.

Expenses \$258,000

TOTAL \$258,000

RESOLVED that this Resolution shall take effect upon its passage.

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty One

A RESOLUTION

“Resolution ‘Approving the Community Improvement Program for Fiscal Year 2022, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.’”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the City of Manchester is presented with a number of Community needs and opportunities in 2022; and

WHEREAS, certain resources have been identified which can be used in addressing these community needs and opportunities; and

WHEREAS, municipal departments, boards and commissions, have been provided broad opportunity to participate in the identification of community needs and opportunities and of strategies to meet these needs and opportunities; and

WHEREAS, the Board of Mayor and Aldermen has reviewed the 2022 Community Improvement Program; and

WHEREAS, the Board of Mayor and Aldermen wishes to have carried out those programs, projects and activities as identified in the following 2022 Community Improvement Program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDEMEN:

THAT, the Community Improvement Program be adopted and endorsed as an essential aspect of the planning and management of the City's capital and service needs and of sound fiscal planning and control;

THAT, the goals and objectives in the Community Improvement Program reflect priority community needs and opportunities for 2022 and are hereby adopted;

THAT, the programs and projects to be proposed for 2022 be generally endorsed as addressing priority goals and objectives within the City's reasonable ability to pay;

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty One

A RESOLUTION

“Resolution ‘Approving the Community Improvement Program for Fiscal Year 2022, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.’”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

THAT, the proposed programs and projects identified and recommended for action in 2022 be endorsed and approved subject to appropriation limits;

THAT, subject to administrative procedures and other pertinent requirements as are and may, from time to time, be set forth by the Board of Mayor and Aldermen, in the Code of Federal Regulations, conditions of grant awards, and contracts, there is hereby authorized and appropriated as follows:

the amount of \$41,109,545 in federal, state, and private grant funds in the manner set forth which is attached hereto and made a part hereof by reference; provided, however, that in the event such grant funds are awarded in an amount less than the appropriation amounts set forth or in the event any required local matching funds are appropriated in an amount less than set forth the amount of funds appropriated herein shall be correspondingly reduced;

the amount of \$3,622,823 in Federal Community Development Block Grant program funds and program income, Emergency Solutions Grant Program funds, HOME funds, Section 108 funds and Affordable Housing Trust funds in the manner set forth which is attached hereto and made a part hereof by reference; provided, however, that in the event the funds are awarded in an amount less than the appropriation amounts set forth the amount of funds appropriated herein shall be correspondingly reduced; and

the amount of \$15,977,450 derived from the issuance of short-term notes and general obligation bonds; and

the amount of \$16,581,111 in FY 2022 municipal funds, for expenditures in the manner set forth in the FY 2022 CIP Budget, which amount shall be identified in a non-departmental account entitled "2022 Community Improvement Program"; and

THAT, subject to appropriation, and pursuant to the budget and subject to administrative procedures and other pertinent requirements of the Community Improvement Program as may, from time to time, be set forth, there is hereby authorized as follows:

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty One

A RESOLUTION

“Resolution ‘Approving the Community Improvement Program for Fiscal Year 2022, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.’”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- THAT, all such appropriations made herein or hereafter for 2022 Community Improvement Program activities be subject to submission, review and approval of budget information by the Finance Committee of the Board of Mayor and Aldermen prior to expenditure;
- THAT, the Office of the Mayor and/or the Planning & Community Development Department be authorized to cause the expenditure of such monies appropriated and available to carry out the 2022 Community Improvement Program, which authorization shall include execution of pertinent third-party purchase-of-service contracts, and letters of donations;
- THAT consistent with this Resolution, the Office of the Mayor and/or the Planning & Community Development Department be authorized to prepare, submit, negotiate and enter into an agreement and contracts with Federal government departments and agencies and the State of New Hampshire for the period July 1, 2021 to June 30, 2022, that the Office of the Mayor and/or the Planning & Community Development Department be further authorized to contract for federal and state grants for programs and projects and to obligate and commit the local matching share of grants in accordance with the 2022 Community Improvement Program, and that the Office of the Mayor and/or the Planning & Community Development Department be authorized to seek such additional federal, state or private funds as may, from time to time, be made available for programs, projects and activities identified in the 2022 period;

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty One

A RESOLUTION

“Resolution ‘Approving the Community Improvement Program for Fiscal Year 2022, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.’”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- THAT, the Planning Department be authorized to prepare, submit, negotiate, and contract for funds to be made available to the City under the Housing and Community Development Act of 1974 (as amended) for financing of referenced programs and projects, which authorization shall include authority to provide required policy and administrative assurances including civil-rights, equal opportunity, citizen participation, relocation and property acquisition policy, environmental assurances, labor standards, and others as may be specified in Federal Rules and Regulations Chapter V, Part 570 Community Development Block Grants, Sub Part D, and other pertinent assurances as may, from time to time, be required;
- THAT, the Office of the Mayor and/or the Planning & Community Development Department be authorized to advise other public and private agencies at the federal, state, regional and local level of the approval of the 2022 Community Improvement Program and to seek the support of such agencies in carrying out program, projects and activities listed in Section 1 of the 2022 Community Improvement Program;
- THAT, the Office of the Mayor and/or the Planning & Community Development Department be authorized and is hereby directed to inform all boards and commissions, agencies and departments of the approval of the 2022 Community Improvement Program;
- THAT, The Planning & Community Development Department be authorized to submit the Annual Action Plan as part of the Community Development Block Grant submission.

Resolved, that this Resolution shall take effect upon its passage.

FY 2022 Mayor Recommended CIP Budget

Administering Department/Agency	Project Name	FY21 Adopted	FY22 Request	FY22 Recommended/Funding Source	
Airport	Airside Improvements	\$9,987,300	\$18,022,222	\$2,136,111	ENTERPRISE
				\$15,050,000	FEDERAL
				\$836,111	STATE
Airport	Roadway, Park & Other Improvements	\$1,215,738	\$2,690,000	\$2,610,000	ENTERPRISE
				\$80,000	OTHER
Airport	Terminal & Building Improvements	\$1,294,650	\$2,635,000	\$2,635,000	ENTERPRISE
Central Fleet	MER	\$3,750,000	\$4,000,000	\$3,119,798	BOND
DPW-EPD	CMOM Study, Design, and Construction	\$1,500,000	\$1,500,000	\$1,500,000	ENTERPRISE
DPW-EPD	CSO Cemetery Brook - Design		\$2,500,000	\$2,500,000	ENTERPRISE
DPW-EPD	CSO Optimization/Controls		\$3,000,000	\$3,000,000	ENTERPRISE
DPW-EPD	MS4 Study, Design, and Construction	\$500,000	\$500,000	\$500,000	ENTERPRISE

Administering Department/Agency	Project Name	FY21 Adopted	FY22 Request	FY22 Recommended/Funding Source	
DPW-Facilities	Municipal Deferred Maintenance	\$400,000	\$600,000	\$600,000	BOND
DPW-Facilities-Schools	FY22 Deferred Maintenance-Facilities	\$3,000,000	\$3,000,000	\$3,000,000	MSD BOND
DPW-Highway	ADA/School Sidewalk Improvement	\$150,000	\$100,000	\$100,000	CDBG
DPW-Highway	Annual ROW Roadway Rehabilitation	\$3,000,000	\$4,000,000	\$2,800,000	BOND
DPW-Highway	Annual Street Reconstruction Program	\$300,000	\$600,000	\$600,000	CDBG
DPW-Highway	Auburn Streetscape		\$200,000	\$200,000	CDBG
DPW-Highway	FY22 Roadway Improvement	\$600,000	\$500,000	\$1,700,000	RTF (Degradation Fees)
DPW-Highway	Household Hazardous Waste	\$30,000	\$30,000	\$30,000	STATE
DPW-Highway	New Sidewalk Expansion		\$250,000	\$250,000	BOND

Administering Department/Agency	Project Name	FY21 Adopted	FY22 Request	FY22 Recommended/Funding Source	
DPW-Highway	Riverwalk/Heritage Trail Construction		\$6,500,000	\$1,000,000	BOND
DPW-Highway	Sidewalk Rehabilitation Program		\$750,000	\$750,000	BOND
DPW-Parks, Rec & Cemeteries	Canal Park Construction		\$54,000	\$54,000	BOND
DPW-Parks, Rec & Cemeteries	Dorrs Pond Dam Safety Repair		\$125,000	\$125,000	BOND
DPW-Parks, Rec & Cemeteries	Fun in the Sun	\$40,000	\$50,000	\$45,000	CDBG
DPW-Parks, Rec & Cemeteries	FY22 Deferred Maintenance	\$125,949	\$400,000	\$500,000	BOND
DPW-Parks, Rec & Cemeteries	Livingston Pool Repair		\$125,000	\$125,000	BOND
DPW-Parks, Rec & Cemeteries	Pine Grove Cemetery Expansion		\$75,000	\$75,000	BOND
DPW-Parks, Rec & Cemeteries	Playground Replacement	\$165,000	\$200,000	\$200,000	BOND

Administering Department/Agency	Project Name	FY21 Adopted	FY22 Request	FY22 Recommended/Funding Source	
DPW-Parks, Rec & Cemeteries	Valley Cemetery Deferred Maintenance		\$500,000	\$500,000	BOND
DPW-Parks, Rec, & Cemeteries-Schools	FY22 Deferred Maintenance-P&R	\$250,000	\$250,000	\$250,000	MSD BOND
DPW-Parks, Rec, & Cemeteries-Schools	Landscaping & Irrigation	\$125,000	\$150,000	\$150,000	MSD BOND
DPW-Parks, Rec, & Cemeteries-Schools	Playground Replacement	\$165,000	\$300,000	\$300,000	MSD BOND
DPW-Parks, Rec, & Cemeteries-Schools	School Parking Lot Rehabilitation-P&R	\$250,000	\$500,000	\$500,000	MSD BOND
Finance Department	American Rescue Plan Act		\$22,173,366	\$22,173,366	FEDERAL
Health Dept	Community Schools Project/Healthy Children & Family	\$20,000	\$20,000	\$20,000	CDBG
Health Dept	Homeless Healthcare	\$1,700,000	\$1,700,000	\$1,700,000	FEDERAL
Health Dept	Immunization Grant	\$90,000	\$90,000	\$90,000	STATE

Administering Department/Agency	Project Name	FY21 Adopted	FY22 Request	FY22 Recommended/Funding Source	
Health Dept	Lead Poisoning	\$40,000	\$40,000	\$40,000	STATE
Health Dept	Public Health Preparedness	\$468,568	\$801,068	\$801,068	STATE
Health Dept	School Based Dental Program - Medicaid	\$50,000	\$50,000	\$50,000	OTHER
Health Dept	STD/HIV Prevention	\$224,000	\$224,000	\$224,000	STATE
Health Dept	TB Prevention	\$35,000	\$35,000	\$35,000	STATE
Information Systems	Various Technology Projects	\$1,103,652	\$1,103,652	\$1,103,652	BOND
Manchester Transportation Authority	Purchase of Five School Buses	\$500,000	\$575,000	\$575,000	MSD BOND
Planning & Community Development	Community Development Initiatives	\$0	\$5,000	\$5,000	CDBG
Planning & Community Development	Concentrated Code Enforcement 1	\$116,125	\$119,000	\$118,000 \$1,000	CDBG HOME

Administering Department/Agency	Project Name	FY21 Adopted	FY22 Request	FY22 Recommended/Funding Source	
Planning & Community Development	Concentrated Code Enforcement 2	\$77,429	\$106,000	\$106,000	CDBG
Planning & Community Development	Dilapidated Buildings	\$75,000	\$75,000	\$75,000	CDBG
Planning & Community Development	HMIS Data Systems	\$4,000	\$4,000	\$4,000	ESG
Planning & Community Development	HOME CHODO Set-Aside	\$105,067	\$105,067	\$105,067	HOME
Planning & Community Development	Housing Initiatives	\$461,750	\$800,000	\$800,000	HOME
Planning & Community Development	Planning and Administration	\$377,901	\$390,156	\$297,314 \$81,544 \$11,298	CDBG HOME ESG
Planning & Community Development	Planning Studies	\$0	\$20,000	\$20,000	CDBG
Police Dept	Targeted Area Officer Support	\$72,000	\$110,000	\$72,000	CDBG
Big Brothers Big Sisters of NH	One-to-One Mentoring for At-Risk Manchester Youth	\$9,000	\$9,000	\$9,000	CDBG

Administering Department/Agency	Project Name	FY21 Adopted	FY22 Request	FY22 Recommended/Funding Source	
CASA of NH	Operating-Suppot for Abused and Neglected Children	\$13,000	\$15,000	\$13,000	CDBG
Child Advocacy Center	Forensic Interviewing and Support Service for Child Victims of Crime	\$12,000	\$64,000	\$12,000	CDBG
FIT	Manchester Emergency Housing/Family Place Resource Center	\$26,300	\$63,000	\$63,000	ESG
Girls Inc. of NH	Manchester Girls Inc. Center	\$14,000	\$21,000	\$14,000	CDBG
Holy Cross Family Learning Center	Lease of 5 classroom spaces	\$15,600	\$15,600	\$15,600	CDBG
Lamprey Health Care-SNHAHEC	Interpretation Training Program	\$10,000	\$10,000	\$10,000	CDBG
Manchester Community Resource Center (MCRC)	Community Based Development Organization	\$586,000	\$627,000	\$627,000	CDBG
Organization for Refugee and Immigrant Success	Refugee Employment Services	\$10,000	\$20,000	\$10,000	CDBG
Palace Theatre Trust	Palace Theatre Ticket Program	\$20,000	\$25,000	\$25,000	CDBG

Administering Department/Agency	Project Name	FY21 Adopted	FY22 Request	FY22 Recommended/Funding Source	
The Salvation Army	Saturday Night Teen	\$25,000	\$25,000	\$25,000	CDBG
The Way Home	Homelessness Prevention & Rapid Rehousing	\$51,010	\$50,000	\$48,000	ESG
The Way Home	TWH Tenant Base Rental Assistance	\$50,000	\$50,000	\$50,000	HOME
Waypopint	Homeless Youth Programs	\$15,500	\$50,000	\$40,000	ESG

Recommended Totals by Source:

CDBG	\$2,418,914	FEDERAL	\$38,923,366
HOME	\$1,037,611	STATE	\$2,056,179
ESG	\$166,298	OTHER	\$130,000
MUNICIPAL BOND	\$11,202,450	ENTERPRISE	\$14,881,111
SCHOOL DISTRICT BOND	\$4,775,000	ROADWAY TRUST FUND	\$1,700,000

Appendix A
Suggested FY22 CBDO Activities Contracted and/or Delivered by
Manchester Community Resource Center

Agency	Special Activity in the NRSA	Suggested CBDO Activities and Funding Levels
Boys and Girls Club of Manchester	Inner City After School Program	\$18,000
21 st Century Community Learning Centers	Project iSucceed	\$20,000
City Year NH	Whole City Whole Child	\$150,000
Easter Seals New Hampshire	ESNH Child Development & Family Resource Center	\$30,000
Girls at Work	Build Me Up	\$15,000
Granite YMCA	YMCA-Start	\$55,000
Helping Hands	Case Manager Funding	\$15,000
Salvation Army	Kids Café	\$47,000
Queen City Bicycle Collective	Community Mechanics	\$15,000
St. Joseph Community Services, Inc.	Elder Nutrition Program	\$42,000
Amoskeag Health	Pediatric Clinic & Family Support Services	\$45,000
Waypoint	Home Care Program	\$10,000
Manchester Community Action Coalition	Virtual Tutoring Program	\$20,000
Manchester Community Resource Center	CBDO Special Activities Support	\$42,500
Manchester Community Resource Center	Summer Youth Employment Program	\$42,500
Manchester Community Resource Center	Adult Workforce Development	\$60,000
Total to Manchester Community Resource Center for Public Service Activities in the NRSA		\$627,000

In accordance with 24 CFR 570.204, "Special Activities by a Community Based Development Organization (CBDO)," the City acknowledges that a designated CBDO, in this case Manchester Community Resource Center, is free to contract with any agency of its choosing in order to carry out activities that are in alignment with the CBDO's mission to serve persons in the City's Neighborhood Revitalization Strategy Area (NRSA). Therefore, there is no guarantee that any certain activity or agency will be funded under the CBDO. Notwithstanding federal requirements, the Mayor shares her suggestions for activities and agencies that may be funded with CDBG subgrants under the management and administration and sole discretion of CBDO, Manchester Community Resource Center, subject to all applicable requirements of U.S. Department of Housing and Urban Development's Community Development Block Grant Program.



CITY OF MANCHESTER
Board of Aldermen

Clerk Matt Normand
1 City Hall Plaza
Manchester, New Hampshire

Matt,

Attached you will find the information from the School Charter Commission. I would like to bring this forward to our next Board of Mayor and Aldermen Meeting slated for April 20, 2021.

If you could send this to the Alderman so that we're all prepared in debating its merits and moving on its resolution, I would appreciate it.

The Commission did a lot of work in concentrating on the Charter as it pertains to the School District only and forwarded us their recommendations and I would like for the BMA to decide how/or if we'll be moving forward.

Respectfully submitted,

 4/12/21

Pat Long

Date

Alderman Ward 3

Shall the City of Manchester approve the Charter amendments summarized below?

1. The Charter is amended throughout so that the School Committee is known as the School Board, a School Committeeman is known as a School Board Member, and School Committeemen are referred to as School Board Members.
2. Articles IV (Four) and VI (Six) are amended throughout to provide that the School Board shall have fiscal autonomy and responsibility for proposing, approving, adopting, appropriating and overseeing the administration of the School District's annual budget and capital budget, the authority to borrow money on behalf of the School District, and shall designate a financial institution to serve as the School District depository. The sole authority of the Board of Mayor and Aldermen over School District fiscal matters shall be to approve or deny a request by the School Board to override the Charter's annual limits on budget increases.
3. Articles II (Two), IV (Four) and V (Five) are amended to provide that the School Board shall consist of 14 members, one elected from each of the City's 12 wards, and two elected at large; the School Board shall elect its chairman to serve for a term of two years who shall appoint the standing committees. In the event of a vacancy on the School Board, the School Board shall appoint a replacement to serve for the remainder of the term.
4. Article IV (Four) is amended to affirm that the School District and School Board have the powers and duties of a school district and school board under New Hampshire law; to state the authority and responsibility of the Superintendent of Schools and Business Administrator; to provide that the School Board shall adopt technical procedures to comply with the laws of the State of New Hampshire for the adoption and accounting of its annual budget and its capital budget and for the issuance of debt instrument; to authorize the School Board to appoint an independent auditor, a clerk, and a treasurer; and to define the roles of auditor, clerk and treasurer.

A complete copy of the Text of these proposed amendments and a summary of these amendments is available at the City Clerk's Office, on the City of Manchester Website at: _____ and has been posted at: _____ and _____

I, Michael Intranuovo, do hereby certify in my capacity as Clerk of the City of Manchester School District Charter Commission that this document is a true and accurate copy of the Supplemental Proposed Amendment issued and submitted by the City of Manchester School District Charter Commission. IN TESTIMONY WHEREOF, I hereunto set my hand and affixed the official seal of the City of Manchester, this 14th day of August 2020 .

A handwritten signature in cursive script, appearing to read "Michael Intranuovo".

Michael Intranuovo
City of Manchester School District Charter Commission Clerk
One City Hall Plaza
Manchester, NH